

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY 19 MARCH 2013 AT 7.00PM IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH ROAD, WOOTTON BRIDGE.

Present : Councillor Ken Morris Chairman
Councillor Steve Porter Vice Chairman
Councillors Barry Abraham, Brian Ballard, Barrie Hailstone, Pete Mundell, Daryl Pitcher

Also present: 2 Members of the public
1 Member of the press
Val Cooper - Parish Clerk
Dave Steele – SOLO (part of meeting)

Items raised in the Open Forum:-

- A disturbance had again occurred at Woodhouse Copse three weeks ago. This was a paintballing event which resulted in a lot of noise and fireworks. It emerged that the owners had given permission to persons to have the event and the woods are now being lived in again. The Enforcement Officer visited the site and confronted two individuals who reported they had been tasked by the owner to tidy up and plant trees. A caravan was also there, with no authority for residence apart from 28 days whilst the clear up is carried out. The Enforcement Officer will visit again in 28 days and the situation is being monitored by local residents. The Clerk will ascertain the situation prior to the next meeting.

1. APOLOGIES FOR ABSENCE

13/088. Apologies for absence were received from Councillors D Doran, R Murphy and S Fulford. Councillor Murphy was in hospital at the time of the meeting and best wishes were to be sent to him from the Parish Council.

2. MINUTES OF THE MEETINGS HELD ON 19 FEBRUARY 2013

13/089. Minutes of the Meeting held on 19 February 2013 & Minutes of the Exempt Meeting held on 19 February 2013.

RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 19 FEBRUARY 2013 AND THE EXEMPT MINUTES OF 19 FEBRUARY 2013 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN.

3. REQUESTS FOR DISPENSATION OF A DISCLOSABLE PECUNIARY INTEREST

13/090. No requests for dispensation of a Disclosable Pecuniary Interest had been received.

4. DECLARATIONS OF PECUNIARY AND NON PECUNIARY INTERESTS.

13/091. No declarations of pecuniary and non-pecuniary interests were received.

5. ISLE OF WIGHT FESTIVAL

13/092. To receive an update on the traffic plan for the Isle of Wight Festival from Dave Steele – SOLO.

Dave Steele reported that SOLO had gone through the full planning process on the fields used for the festival and there is now a thirty page Traffic Management Plan in place. The AA has been appointed to run the traffic scheme and the IW Council have an Event Planning Group who sit separately on behalf of the Council. Traffic is being split between Wightlink and Red Funnel crossings and outrider motorcyclists will be utilised to keep traffic moving. Hard-standing contingency car parks are in place around the Island and during the four week countdown, the AA, Civil Engineer and Council officers will inspect the fields. There will be ten traffic control officers on duty day and night and Marshalls will have the same power as police officers. Two weeks prior to the event the traffic plan will have to be published.

The Parish Council felt the plans in place were positive and thanked Mr Steele for attending the meeting and providing the detailed information.

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6. MATTERS ARISING.
Progress reports only.

13/093. Unsightly Banners in the Village (Minute 13/047).

The Clerk had written to the Manager at Tesco Express regarding the banners outside the store but had yet to receive a reply. Information was provided that a new Manager is due to come into post next week, who will be contacted about the banners.

13/094. Pillar Box – High Street (Minute 13/048).

The Royal Mail had been unable to consider the request from the local resident about moving the postbox near the vets to the village centre. The local resident had made a further request for the Parish Council to take this further.

RESOLVED – THAT THE PARISH COUNCIL COULD NOT TAKE THE REQUEST FOR THE PILLAR BOX TO BE MOVED TO THE VILLAGE CENTRE ANY FURTHER.

13/095. Recycling Bins and Black Bags (Minute 13/051)

Councillor Abraham had made a request to the IW Council to deal with the issue of bins being discarded roughly and black bins being attacked by vermin, which Island Waste are now dealing with.

13/096. Medical Centre (Minute 13/055)

Parish Councillors had been invited to the “Sod Turning” ceremony at the land beside the Community Centre which took place on Thursday 14th March 2013. Subject to a transfer of the land title, which is expected during the first week of April, the development for the new Health Centre for Wootton is finally to go ahead, with building work due to commence in mid April. Medina Healthcare had thanked the whole community for pulling together.

13/097. PFI Presentation (Minute 13/073).

The date of the roving PFI Unit is due to come to Brannon Way Car Park at Wootton Bridge on 10 April 2013 between 10.30 a.m. and 1.00 p.m. Details had been placed on the Parish Council noticeboard. The website for the PFI is due to go live on 1st April 2013 which will list the works to be carried out in Wootton Bridge.

13/098. Village Partnership (Minute 13/076).

The Social Committee for Party in the Park met on Monday 25th February to discuss this event. The Old School Building will be the contingency plan for the afternoon if the weather is wet and the Community Centre for the evening.

13/099. Monitoring regime in respect of Parish Council land, Seats and Litter Bins.

(Minute 13/078)

Larry Laws had kindly carried out a health and safety check on the above. Phil Coward will be contacted to carry out the minor repairs and a maintenance schedule is to be drawn up with him.

13/100. To discuss Staff Contractual Issues. (Minute 13/086)

A new office cleaner had been appointed from 17 March 2013.

13/101. Joannes Walk litter sweeping contract for 2013. (Minute 13/087)

Following a request at the last meeting, the Clerk had contacted Clearview Cleaning to see if they would offer a three year contract at the same rate as last year. This had been offered and accepted.

13/102. Grass Cutting

Groundsells will commence grass cutting in the village the week after Easter (weather permitting).

13/103. Conifer Corner, New Road

A complaint had been made about the state of the tree on land next to Conifer Corner. The tree is split near the base and is leaning over on to trees in Little Canada. Although this is in a private road, there is public access to the beach. A suggestion was made for the IW Council to take control of this, due to the danger to the public, and for the IW Council to then reclaim their expenses once they find the landowner.

RESOLVED – THAT THE CLERK WOULD CONTACT THE IW COUNCIL TO REPORT THE DANGEROUS TREE NEXT TO CONIFER CORNER IN NEW ROAD AND ASK THEM TO DEAL WITH THIS DUE TO THIS BEING A DANGER TO THE PUBLIC.

Continued

13/104. Ash Farm, Upper Woodside Road.

A further complaint had been made about Ash Farm still appearing to be occupied and a business still being run from there.

RESOLVED – THAT THE CLERK WOULD CONTACT THE ENFORCEMENT OFFICER AT IW COUNCIL REGARDING THE COMPLAINTS ABOUT ASH FARM.

7. PLANNING APPLICATIONS.

To comment on the following applications:-

13/105. P/00160/13 TCP/18293/H

Lushington Garage, High Street, Wootton Bridge

Removal of external staircase; proposed repositioned external staircase.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00160/13 TCP/18293/H.

13/106. P/00103/13 TCP/31373

57 Church Road, Wootton Bridge

Proposed fencing fronting onto Footways.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00103/13 TCP/31373.

13/107. P/00190/13 TCP/00193/T

Land to the west of Westwood Cottage, Brocks Copse Road, Wootton Bridge

Proposed siting of 4 Shepherds huts and associated decking for use as single unit of holiday accommodation.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00190/13 TCP/00193/T.

13/108. P/00207/13 TCP/31388

6 Brannon Way, Wootton Bridge

Proposed garden building to provide children's room and games room/gym.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00207/13 TCP/31388.

13/109. P/00244/13 TCP/19098/C

Charmansa, 75 Church Road, Wootton Bridge

Proposed single storey rear extension to garage to form workshop.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00244/13 TCP/19098/C.

13/110. P/00219/13 TCP/19098/B

Charmansa, 75 Church Road, Wootton Bridge

Proposed Conservatory.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00219/13 TCP/19098/B.

13/111. P/00249/13 TCP/30921/B

87 St Edmunds Walk, Wootton Bridge.

Retention of boundary fencing with proposed screen planting.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00249/13 TCP/30921/B AND THAT THEY WOULD WRITE IN SUPPORT OF THIS APPLICATION.

13/112. P/00273/13 TCP/31402

81 Station Road, Wootton Bridge

Proposed alterations, single storey side extension to form garage and carport; two new dormer windows on east and west elevations; 3 velux roof windows on west elevation.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00273/13 TCP/31402.

Continued

13/113. P/00283/13 TCP/30871/A

48 St Edmunds Walk, Wootton Bridge

Proposed conservatory; proposed decking (revised scheme).

RESOLVED – THAT THE PARISH COUNCIL RAISED OBJECTIONS TO P/00283/13 TCP/30871/A DUE TO THE IMPACT ON THE NEXT DOOR DWELLING.

13/114. P/00296/13 TCP/17562/E

41 High Street, Wootton Bridge

Proposed alterations and two storey extension to form two maisonettes.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00296/13 TCP/17562/E.

13/115. P/00266/13 TCP/31085/A

47 Station Road, Wootton Bridge

Formation of vehicular access and hardstanding (revised scheme)

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00266/13 TCP/31085/A.

13/116. P/00134/13 TCP/16561/J41 Lushington Hill, Wootton Bridge

Outline for two dwellings, alterations to access road.

Following a site visit to the above, the Parish Council had serious concerns about site access both during and after construction. A letter was sent to the planning officer in this respect. No concerns were raised about the replacement of the cattery with two dwellings provided the concerns raised about access to and from the site are dealt with.

13/117. Decisions.

P/01950/12 – Approved (land adjacent 2A Brocks Copse Road).

P/01886/12 – Approved (Solent View, Lower Woodside Road).

13/118. Tree Preservation Orders

No Tree Preservation Orders had been received.

8. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES AFFECTING THE VILLAGE
Report by Local Member.

13/119. Wootton Primary School

The Ofsted Inspection for Wootton Primary School was to take place the day after the meeting.

13/120. Dog Fouling – Wootton Bridge Recreation Ground.

Dog fouling is now a serious problem at the recreation ground. Dogs have been viewed being let off their lead without being under control of their owner. Consideration may have to be given to seeking a bye-law regarding dogs having to be kept on a lead.

RESOLVED – THAT THE CLERK WILL LOOK INTO THE PROCESS OF OBTAINING A BYE-LAW IF THE DECISION IS MADE FOR DOGS TO BE KEPT ON A LEAD AT THE RECREATION GROUND DUE TO DOG FOULING.

- THAT THE ISSUE OF DOG FOULING AT THE RECREATION GROUND WILL BE PLACED ON THE NEXT AGENDA.

13/121. Rugby Club

An issue was raised about the Rugby Club with the Local Member. Relationships between residents and the Rugby Club need to be repaired to try and find a way forward.

9. YOUNG PEOPLE'S REQUIREMENTS IN THE VILLAGE

13/122. To discuss youth issues in the village.

Hockey Players had been invited to the Monday evening Junior Youth Club which was well received by the junior members who were given free tickets. Attendance was good, with around thirty members being present.

13/123. To look at the progress made with taking on the old school building in New Road as a community asset.

The Clerk had chased Property Services for the ten year lease that had been requested. Councillor Abraham referred to there being an issue with the ten year lease, as originally this was going to be

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a five year lease which was in the report on Youth Services.

RESOLVED – THAT THE CLERK WOULD WRITE TO BARRY COOKE OF PROPERTY SERVICES AND REQUEST AN OFFICER DELEGATED DECISION IS MADE ON THE ORIGINAL FIVE YEAR LEASE ON THE OLD SCHOOL BUILDING.

10. IOW COUNCIL AND TOWN & PARISH COUNCIL ELECTIONS

13/124. To remind Councillors and Members of the Public that receipt of Nominations for the Isle of Wight Council and Parish & Town Council Elections need to be delivered to County Hall by noon on Friday 5 April 2013.

The Clerk reminded those present at the meeting that the Publication of Notice of Elections is due on Tuesday 26 March 2013. The deadline for Receipt of Nominations to County Hall must be no later than noon on Friday 5 April 2013. Publication of Statements of Persons Nominated is due at noon on Tuesday 9 April 2013. If the election is uncontested then the results should be known on Wednesday 10 April 2013.

11. LOCAL HOUSING NEEDS SURVEY

13/125. To consider the findings of the Wootton Bridge Local Housing Needs Survey and any action needed.

Councillor Ballard and the Clerk had met with Peter Griffiths from the IOW Council following the last meeting to go through the draft Local Housing Needs Survey report. Alterations were made to sharpen up the report and ensure it is as robust as possible if challenged by a developer. Councillor Ballard read out paragraph 14 of the Executive Summary which stated that:-

“In total it is estimated that there is a requirement to provide 44 homes to meet local needs over the five year period from 2013-2014 – about a third of this should be affordable housing. The housing is particularly required to allow older local households to downsize and remain in the village with a particular emphasis on housing that is easily accessible for those with mobility problems (e.g. bungalows) as well as housing with some degree of care or support (which is of very limited supply in the village at present). The findings of the survey are strongly supported by the views of local stakeholders.”

RESOLVED – THAT THE LOCAL HOUSING NEEDS SURVEY REPORT BE SIGNED OFF BY THE PARISH COUNCIL.

-THAT THE CLERK WILL CONTACT PETER GRIFFITHS AND WENDY PERERA AT THE ISLE OF WIGHT COUNCIL TO ADVISE THEM OF THE MINUTE NUMBER SHOWING THAT THE LOCAL HOUSING NEEDS SURVEY REPORT HAS BEEN SIGNED OFF BY THE PARISH COUNCIL. THIS IS IN ORDER FOR THE FINDINGS OF THE STUDY TO FORM A MATERIAL CONSIDERATION IN THE DETERMINATION OF PLANNING APPLICATIONS IN THE PARISH OF WOOTTON BRIDGE TO FIT IN WITH POLICY DM3 OF THE ISLAND PLAN – BALANCED MIX OF HOUSING.

-THAT COUNCILLORS BE PROVIDED WITH A COPY OF THE EXECUTIVE SUMMARY OF THE LOCAL HOUSING NEEDS ASSESSMENT.

12. PUBLIC CONVENIENCES – BRANNON WAY

13/126. To consider cleaning costs for 2013/2014.

Following the IW Council awarding their cleaning contract for Public Conveniences to Top Mops, the Clerk had requested a quotation from Top Mops. The quotation received was for £4,356.52. This is for two cleans a day both Summer and Winter, deep cleans, locking, all consumables salting the footpaths around the conveniences, and full management of the contract 24 hours a day 7 days a week.

RESOLVED – THAT THE CLERK WOULD ADVISE TOP MOPS THAT THE PARISH COUNCIL ARE PREPARED TO ENTER INTO A THREE YEAR CONTRACT FOR £4,000 P.A. FOR CLEANING OF THE PUBLIC CONVENIENCES IN BRANNON WAY.

13. ANNUAL PARISH MEETING

13/127. To decide whether or not to have a guest speaker at the Annual Parish Meeting in April.

A discussion took place about whether a guest speaker should be invited to the Annual Parish Meeting.

RESOLVED – THAT A GUEST SPEAKER WILL NOT BE INVITED TO THE ANNUAL PARISH MEETING.

14. COMMUNITY BUS 34

13/128. To report on the new bus timetable from 8 April 2013.

The Community Bus 34 and Southern Vectis Route 25 are due to merge from 8 April 2013, following the cessation of Route 25. The new timetable will commence on 8 April 2013 and will include Medina Park (Folly Lane) and East Cowes, as well as routes into and out of Wootton Bridge and Havenstreet. Rex Goldsmith, volunteer driver, provided the meeting with the new bus timetable. Monday to Friday will be run by volunteers, apart from the last run of the day, and the Saturday Service will be run and driven by Southern Vectis. Details of the new timetable had been put up on the village noticeboard, Parish Council office window and on the Parish Council website.

15. HIGHWAY MATTERS

To discuss any outstanding Highway issues.

13/129. Potholes, New Road

The Clerk had reported the issue of potholes reappearing in New Road to the IW Council Highways Maintenance Team. The Local Member will remind Highways to check the situation with the drains in New Road following the spell of wet weather.

16. COMMITTEES AND MEETINGS.

To report on the following meetings:-

13/130. IWALC

Councillor Doran had provided Councillors with a report on 22 February 2013 regarding the meeting held on 21 February 2013. This included information on training and speaker activities, as well as sharing of some services with Hampshire. The next IWALC meeting is on 21 March 2013.

17. CORRESPONDENCE.

For information only.

13/131. Hampshire Association of Local Councils

A letter had been received enclosing the Hampshire ALC Service Brochure for 2013/2014. These brochures will be given out after the May elections.

13/132. Came & Co

A letter and the Spring 2013 Edition of Parish Matters has been received. Insurance cover is being enhanced as from 1st April 2013 at no extra charge. This includes an increase in Officials Indemnity cover from £250,000 to £500,000. This is in response to requests for increase in cover over the past five years.

18. ACCOUNTS.

13/133. To consider and approve the accounts for payment.

Members were presented with the accounts for payment.

RESOLVED – THAT THE ACCOUNTS FOR PAYMENT TOTALLING £13,995.79, A COPY OF WHICH FORMS APPENDIX A OF THESE MINUTES, BE PAID.

19. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA.

13/134. Items to be included on the next Agenda

- Dogs fouling in the Recreation Ground.

There being no further business to discuss the meeting closed at 8.40 p.m.

Signed

Date