

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY 12 JUNE 2012 AT 7.00PM IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH ROAD, WOOTTON BRIDGE.

Present : Councillor Ken Morris Chairman  
Councillors Barry Abraham, Brian Ballard, Dick Doran, Barrie Hailstone, Pete Mundell,  
Roy Murphy, Sarah Fulford, Daryll Pitcher

Also present: 4 Members of the public  
1 Member of the Press  
Val Cooper - Parish Clerk  
Mark O'Sullivan – Age UK

*Matters raised during the Open Forum*

- *No Matters were raised in the Open Forum.*

1. APOLOGIES FOR ABSENCE

**12/210.** Apologies for absence were received from Councillor S Porter and Gill Salter (Tree Warden). Councillor Doran sent his apologies that he would be late for the meeting due to his attendance at another meeting. He arrived at the meeting after item 12/223.

2. MINUTES OF THE MEETING HELD ON 15 MAY 2012

**12/211.** RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 15 MAY 2012 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN.

3. DECLARATIONS OF INTEREST.

**12/212.** Councillor Abraham declared a personal and prejudicial interest in matters relating to Woodside Hall Nursing Home and the Old School Building, New Road.

4. AGE UK

**12/213. To receive a presentation from the Development Officer of Age UK regarding their Good Neighbour Scheme.**

Mark O'Sullivan from Age UK gave a very interesting presentation on their Good Neighbour Scheme. Age UK Isle of Wight are a separate Charity, with all money raised going back to the Isle of Wight. They have set up twenty new schemes in the last eighteen months which involve a group of local neighbours helping their local older neighbours. Volunteers are invited in for an interview, they need to provide two written references and are CRB checked. There is no pressure at any time for a volunteer to do anything, it is volunteer driven as to what they can offer and when, with them then being matched to a local person in their area. A person can also be a volunteer and an older neighbour, with everyone having something to offer. The volunteers are well supported with social events and can bring their older neighbour with them if they wish. Age UK aim to offer "comfort care packages" which can mean a difference to the elderly who may be lonely and can help them keep their independence. Volunteers are covered by insurance and there is usually someone on the rota who can step in if the volunteer is unable to keep a visit/service. There are 309 volunteers on the Isle of Wight helping 394 older neighbours who provided 1200 hours of care last month.

RESOLVED – THAT THE CLERK WILL INCLUDE INFORMATION ABOUT THE AGE UK GOOD NEIGHBOUR SCHEME IN THE BRIDGE AND ALSO OFFER A STALL TO AGE UK AT PARTY IN THE PARK.

5. MATTERS ARISING.

Progress reports only.

**12/214. Play Area** (Minute 12/173).

The installer of the mound for the new slide in the play area at the Recreation Ground will now put replacement matting in place and put new top soil and grass seed down. The play area will remain fenced off to allow time for the grass to grow through the matting. Reports had been received about little dogs getting under the gates at the play area.

RESOLVED – THAT THE CLERK WILL SPEAK TO THE PARKS OFFICER TO SEE IF THEY CAN ASSIST IN RESOLVING THE ISSUE OF DOGS GETTING INTO THE RECREATION GROUND UNDER THE NEW GATES.

Continued ...

**12/215. Signage at the High Street end of the Recreation Ground** (Minute 12/125).

The Clerk will attempt to have figures available for the July Parish Council meeting regarding the cost of a new sign at the High Street end of the Recreation Ground to replace the current sign which is faded and which does not refer to this being the entrance to Wootton Bridge Recreation Ground.

**12/216. Local Housing Needs Survey** (12/174).

Councillor Pitcher and the Clerk met with Peter Griffiths from the IOW Council on 24<sup>th</sup> May 2012 to progress the tender documentation in respect of the Wootton Bridge Local Housing Needs Survey. The tender documentation is now ready to send out on the 3<sup>rd</sup> July 2012, which is the date the notice put up inviting expression of interest expires. This in line with the Parish Council's Standing Orders. The tender documentation includes the following:-

- Tender document queries to be received by 13<sup>th</sup> July.
- Tender queries to be responded to by 20 July.
- Tender document to be returned by 31 July,
- Tender Form to be evaluated by 10 August 2012.
- Possible interviews by 24 August 2012.
- Successful tender to be signed off by Wootton Bridge Parish Council at a special meeting on 4<sup>th</sup> September 2012.
- Successful tenderer to be notified on 5 September 2012.
- Local Housing Need Survey form to be delivered to all households by 28 September 2012.
- Local Housing Needs Survey to be completed by 9 November 2012.
- Results of Local Housing Needs Survey required by 31 December 2012.

The Legal Agreement regarding payment to the successful tenderer is as follows:-

- 10% on signing of the contract.
- 20% after they have submitted evidence to the Parish Council that they have received the required number of surveys back in the office.
- 30% on completion of the draft final version of the Local Housing Needs Survey in a form acceptable to WBPC.
- 40% on completion of the agreed and signed off WBPC Local Housing Needs Survey.

RESOLVED – THAT THE LOCAL HOUSING NEEDS SURVEY WILL BE ADVERTISED IN LINE WITH WOOTTON BRIDGE PARISH COUNCIL'S STANDING ORDERS FOR CONTRACTS UNDER £10,000.

- THAT THE DATES IN THE TENDER DOCUMENT FOR THE LOCAL HOUSING NEEDS SURVEY ARE AGREED BY THE PARISH COUNCIL

- THAT THE PAYMENT SCHEDULE SET OUT IN THE LEGAL AGREEMENT IN THE LOCAL HOUSING NEEDS SURVEY ARE AGREED BY THE PARISH COUNCIL

**12/217. Workshop - Neighbourhood Development Plans in Practice** (Minute 12/176).

The Clerk reminded those present that the workshop regarding Neighbourhood Development Plans in Practice will be held on 21 July 2012. Attendance needs to be confirmed to John Medland, IWALC.

**12/218. Jubilee Coins** (Minute 12/104).

The Parish Council had been made aware that the school children did not receive Jubilee Coins. The Primary School informed the Clerk that the Isle of Wight Council made the decision to provide all Primary School Children on the Isle of Wight with Jubilee Coins, which will be given out on the 18<sup>th</sup> June 2012. As the school did not have to pay for Jubilee Coins, they bought helium balloons for all the children to let off on the last day before the Jubilee weekend and they invited the Parish Council to contribute towards these instead of the coinage as previously agreed.

RESOLVED – THAT THE PARISH COUNCIL WILL PAY £81 TO WOOTTON PRIMARY SCHOOL, WHICH IS A THIRD OF THE COST OF THE HELIUM BALLOONS PURCHASED BY WOOTTON PRIMARY SCHOOL FOR THE CHILDREN TO LET OFF TO CELEBRATE THE QUEEN'S DIAMOND JUBILEE.

**12/219. Lower Woodside Road** (Minute 12/178).

The Planning Enforcement Officer carried out a thorough investigation at both Faralong, accessed by the first timber gate after Copse end, and Rock Point, accessed via the metal gate. No evidence of additional residential buildings was found and the outbuildings house pigs, dogs, ducks, chicken and geese. The only recent work carried out were repairs to an ancient pole barn, where new timber cladding has been fixed to one gable end. The case has now been closed by the Enforcement Office.

**12/220. Dog Mess** (Minute 12/179).

A further complaint had been received about dog mess at the entrance of the public footpath to the beach at Woodside from the Manager of PGL. The Clerk contacted the Isle of Wight Council following the last meeting to request the Public Health Officer visit the site due to the number of bags containing dog waste being left at the entrance to the footpath to the beach. Information had been received to say the bags had

been removed but the meeting heard that this is an ongoing problem. PGL had offered to purchase a dog bin if the Isle of Wight Council will empty this, but the IOW Council will not take on any more bins. The Clerk had written to the IW Council requesting an under used bin from elsewhere on the Island be moved to this location. A subsequent discussion took place about whose responsibility dog waste is and whether the IW Council should be taking more responsibility for this or whether it was up to dog owners to be responsible for taking the dog mess home with them if no bin is in place. The only legal recourse available to the Isle of Wight Council is to issue a fixed penalty notice before taking a dog mess issue to court, with it being very difficult to get the evidence required.

**12/221. Darwins – Holiday site at Woodside** (Minute 12/144).

The Clerk had contacted David Long (Agent for Darwins) and David Everest (Project Engineer – Darwins) requesting an urgent update on what is happening at the Darwin holiday site at Woodside and also about the erosion at the foreshore. David Everest accepted it is a frustrating period whilst Darwin conclude their review and decide on the best way forward. He felt patience and understanding were required in these difficult economic times when decisions on very large capital projects are taken very carefully and after much thought. He sent his reassurance that there will be proper discussion and local public consultation on any plans that come forward.

A discussion took place about the serious erosion taking place at Woodside. The local member referred to the Shore Line Management Plan which has a policy of “no active intervention” in this area.

RESOLVED – THAT THE CLERK WOULD WRITE TO PETER MARSDEN AT THE ISLE OF WIGHT COUNCIL TO REGISTER THE PARISH COUNCILS CONCERN AT THE LOSS OF BEACH FRONTAGE AT WOODSIDE BAY.

6. PLANNING APPLICATIONS.

To comment on the following applications:-

**12/222.** P/00579/12 TCP/04558/L

Solent View, Lower Woodside Road, Wootton Bridge

Retention of 4 existing static caravan/mobile homes (A,B,C,F) for permanent residential occupancy in conjunction with change of use of land to static caravan/mobile home park in association with existing residential property.

*The online objections were read out at the meeting which included this planning application being outside of the village development envelope, being out of keeping in this rural area, particularly as the site adjoins an Area of Outstanding Natural Beauty and the danger that this would set a precedent for further residential development on this site and beyond. Concerns were also raised about the unsuitability of the road for such a development.*

RESOLVED – THAT THE PARISH COUNCIL RAISED OBJECTIONS TO APPLICATION P/00579/12 TCP/04558/L AS THIS IS OUTSIDE OF THE VILLAGE DEVELOPMENT ENVELOPE.

**12/223.** P/00578/12 TCP/04558/K

Solent View, Lower Woodside Road, Wootton Bridge

Removal of condition no. 1 on TCP/04558/J – P/00866/99 to allow 2 caravans (D+E) to be used for permanent residential occupancy.

*The online objections were read out at the meeting which included this planning application being outside of the village development envelope, being out of keeping in this rural area (particularly as the site adjoins an Area of Outstanding Natural Beauty) and the danger that this would set a precedent for further residential development on this site and beyond. Concerns were also raised about the unsuitability of the road for such a development.*

RESOLVED – THAT THE PARISH COUNCIL RAISED OBJECTIONS TO APPLICATION P/00578/12 TCP/04558/K AS THIS IS OUTSIDE OF THE VILLAGE DEVELOPMENT ENVELOPE.

**12/224.** P/00733/12 TCP/30921/A

87 St Edmunds Walk, Wootton Bridge

Retention of boundary fence.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00733/12 TCP/30921/A.

**12/225.** P/00732/12 TCP/14242/E

Shore Copse, Woodside Road, Wootton Bridge

Proposed single storey extension to provide kitchen/dining area and utility room with raised deck area; balcony at 1<sup>st</sup> floor level on rear elevation.

RESOLVED – THAT THE PARISH COUNCIL RAISED NO OBJECTIONS TO APPLICATION P/00732/12 TCP/14242/E.

Continued .....

**12/226.** P/00764/12 TCP/21699/F

Woodside Hall Nursing Home, Woodside Road

Proposed upgrading of sewage treatment system including removal of existing tank and filter bed.

RESOLVED – THAT THE PARISH COUNCIL NEEDED REASSURANCE THAT THERE WOULD BE NO FINANCIAL OR SEWAGE IMPLICATION TO UNDERWOOD COTTAGE FROM PLANNING APPLICATION P/00764/12 TCP/21699/F.

**12/227. Decisions.**

P/00445/12 – Approved (Ty-Y-Mor, Lower Woodside Road)

P/00483/12 – Approved (7 Rectory Drive)

P/00290/12 – Harwoods Garage, Lushington Hill. The local member reported that he had received an email to say that the Isle of Wight Council were proposing to approve the recent planning application for Harwoods Garage.

**12/228. Tree Preservation Orders**

TPO/1990/32 – Pitcairn, New Road, Wootton Bridge

TPO/1969/3 – 117 Station Road, Wootton

TPO/1990/40 – The Lodge, 63 Station Road, Wootton Bridge.

TPO/1991/13 – Brangwyn, New Road, Wootton Bridge.

7. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES AFFECTING THE VILLAGE

Report by Local Member.

**12/229. Dinghy Park – Pump Lane.** The local member referred to the gate that had been locked in Sloop Lane from the old allotment grass area. Councillor Mundell spoke to the resident who had locked this and this gate is now being left unlocked. An issue regarding a notice saying Private – No Parking remains, which Councillor Abraham is to investigate. A lot of residents have expressed appreciation at the improvements made by the Parish Council to the area around the dinghy park, including the cutting of the grass.

**12/230. Ornamental Walk.** Residents from Mary Rose Avenue had contacted Councillor Abraham about trees overhanging the fence abutting the Ornamental Walk. An issue that has come up several times in the past is ownership of the land as the centre of the stream is the boundary, not the woodland (Ornamental Walk).

8. YOUNG PEOPLE'S REQUIREMENTS IN THE VILLAGE

**12/231. To discuss youth issues in the village.**

No issues were raised at the meeting.

**12/232. To receive an update on the proposal to take over the old school building in New Road.**

Councillor Abraham reported that he and Councillor Porter had met with Astrid Davies and Barry Cooke of the Isle of Wight Council to discuss the ideas the Parish Council have for the future of the old school building, including the use of the Economic Improvement match funding and how this could potentially create employment opportunities for local businesses. The terms of the lease that the Parish Council would be offered were also discussed. Unless the lease is of a reasonable length it will be difficult to raise outside funding for improvements to the building. It is important to push for this building to be kept as a community asset as well as a home for the youth club.

9. QUEEN'S DIAMOND JUBILEE

**12/233. To report on the Tea Party held on Tuesday 5 June 2012.**

The tea party to celebrate the Queen's Diamond Jubilee was a great success. The weather meant this had to be held in the Community Centre rather than the Village Square, but this worked out well. The food was plentiful and a lot of compliments had been received from people who had enjoyed the event. Thanks were given to all of the volunteers who helped make this a successful and memorable day.

**12/234. To report on planting of the tree for the Queen's Diamond Jubilee and to decide whether to erect a plaque.**

Thanks were given to Gill Salter (Tree Warden) and her family, as well as Councillor Pitcher, for digging a large hole and planting the tree to celebrate the Queen's Diamond Jubilee. This is a Cedar of Lebanon tree which is situated in the Recreation Ground near the tree planted in respect of the Doorstep Green.

Continued .....

Discussion took place about the erection of a plaque.

RESOLVED – THAT A PLAQUE SHOULD BE ERECTED TO MARK THE TREE PLANTED FOR THE QUEEN'S DIAMOND JUBILEE. THIS WILL BE SIMILAR IN SIZE AND SHAPE TO THE PLAQUE ERECTED TO MARK THE TREE PLANTED IN RESPECT OF THE DOORSTEP GREEN.

10. VILLAGE PARTNERSHIP

**12/235. To endorse the minutes of the Village Partnership meeting held on 7 February 2012.**

The Minutes of the Village Partnership Meeting had been approved and signed at the Village Partnership Meeting on 29<sup>th</sup> May 2012. A copy of these minutes had been sent to members on 7 June 2012.

RESOLVED – THAT THE PARISH COUNCIL ENDORSE THE MINUTES OF THE VILLAGE PARTNERSHIP MEETING HELD ON 7 FEBRUARY 2012.

**12/236. To report on the meeting of the Village Partnership held on 29 May 2012.**

- Arrangements had been finalised for the Queen's Diamond Jubilee Tea Party.
- Party in the Park had been discussed. This is due to be held on Saturday 21<sup>st</sup> July 2012. Help was requested in setting up and taking down marquees as well as anyone who could volunteer to be a Steward. A Social Committee Meeting to finalise arrangements for Party in the Park will be taking place on 10<sup>th</sup> July 2012.

**12/237. Cricket Match – Party in the Park 2013**

An email had been received from Arthur Williams – Secretary of Wootton Cricket Club seeking clarification about the position of cricket fixtures on the Recreation Ground the same day as Party in the Park.

RESOLVED – THAT CRICKET MATCHES SHOULD NOT BE HELD AT WOOTTON RECREATION GROUND WHEN PARTY IN THE PARK IS TAKING PLACE.

11. PARISH COUNCIL INSURANCE

**12/238. To receive an update regarding Official Indemnity Insurance Cover.**

Councillor Hailstone was awaiting a reply to his email that he had sent to the insurance broker highlighting the areas from the Localism Bill that he felt exposed Parish Councillors to an increased level of risk of a claim being made against them. He will report back further on this at the next meeting

12. QUALITY COUNCIL REACCREDITATION

**12/239. To report on the workshop held on Saturday 26<sup>th</sup> May 2012 and the actions required to obtain Quality Council reaccréditation prior to 26<sup>th</sup> January 2013.**

Councillor Doran and the Clerk attended the above workshop. The Isle of Wight has a significantly higher amount of Quality Parish/Town Councils (around 50%) compared to the national average of only 9% achieving quality status. A lot of work is required in getting a portfolio up together for Quality Council reaccréditation. The clerk will commence the reaccréditation process in August after Party in the Park.

RESOLVED – THAT THE PARISH COUNCIL WILL ALLOW THE CLERK SUFFICIENT TIME TO PREPARE THE PORTFOLIO REQUIRED TO ENABLE THE PARISH COUNCIL TO SEEK REACCREDITATION AS A QUALITY COUNCIL.

- THAT A SMALL WORKING GROUP WILL BE SET UP TO LOOK AT ASSISTING THE CLERK WITH REACCREDITATION AS A QUALITY COUNCIL. THIS WORKING GROUP WILL INCLUDE THE CLERK AND COUNCILLORS BALLARD, MORRIS AND DORAN.

13. CODE OF CONDUCT

**12/240. To decide whether to adopt the new Code of Conduct being prepared by the Isle of Wight Council.**

All Councils have to adopt a new Code of Conduct by 1 July 2012. The Isle of Wight Council would like all Parish and town Councils on the Isle of Wight to adopt the one they have drawn up to get consistency. IWALC and IW Council are liaising on this.

RESOLVED – THAT THE PARISH COUNCIL BE MINDED TO ADOPT A NEW CODE OF CONDUCT ON THE ISLE OF WIGHT COUNCIL MODEL AS SOON AS THIS IS PUBLISHED IN FULL.

14. COMMUNITY BUS SERVICE

**12/241. To report on the meeting of the Havenstreet and Wootton Bridge Community Bus Joint Management Board Meeting held on 23<sup>rd</sup> May 2012.**

Councillor Porter was elected as Chair for the coming year. Councillor Blezzard was elected as Vice-chair. Volunteers have been lost, with more standing by but they have yet to be trained up. The service

looks safe until 31<sup>st</sup> March 2013 as the Isle of Wight Council (IWC) have negotiated a new school bus contract with Southern Vectis (SV). IWC no longer pay SV if they have to provide cover; this needs to come out of the pooled funds of the IOW Community Bus Partnership (IOWCBP). Sponsorship is to be offered at two levels: £50 for a small logo in the new timetable or £100 for a logo and mark on the map in the new timetable. Wootton Bridge Parish Council (WBPC) representatives told H&APC representatives that fifty per cent of a three month trial of the Saturday service had not been agreed to by WBPC. The Saturday service has to be self-funding if it is to be considered.

**12/242. To decide whether to hold a one year celebration for the Community Bus in September.**

A suggestion had been made for a celebration to mark the one year anniversary of the Community Bus. It was suggested this take place in the Car Park in Brannon way on 8 September 2012, with volunteer drivers being available to promote the service and refreshments being provided. New timetables would be handed out and the press would be invited. Concern was raised about this being the Bestival weekend, but the Community Bus will run against the traffic.

RESOLVED – THAT THE PARISH COUNCIL WELCOMES THE SUGGESTION FOR A ONE YEAR CELEBRATION FOR THE COMMUNITY BUS IN SEPTEMBER OF THIS YEAR.

**12/243. Any other business in respect of the Community Bus.**

Councillor Ward (IOWCBP) had provided information about other community bus routes providing a collecting bucket on board with a sign on it stating “Flat fare £1 – card holders a donation please”.

RESOLVED – THAT WOOTTON BRIDGE PARISH COUNCIL WOULD LIKE THE COLLECTING BUCKET TO BE CONSIDERED FOR COMMUNITY BUS 34.

15. VILLAGE NOTICEBOARD

**12/244. To receive the cost of a new noticeboard for the village and to decide whether to proceed with the purchase of the same.**

Advertisement consent for a new noticeboard is £47.50 for Parish Councils. Quotations had been sought by Councillor Pitcher for a new noticeboard. These range from £300 to £600.

RESOLVED – THAT THE PARISH COUNCIL WILL PROCEED WITH PURCHASING A NEW NOTICEBOARD FOR THE CORNER OF CHURCH ROAD/HIGH STREET.

- THAT THE CLERK WILL INVESTIGATE THE COST OF THE EXISTING NOTICEBOARD IN THE VILLAGE SQUARE IN BRANNON WAY PRIOR TO PURCHASING THE NEW NOTICEBOARD FOR APPROXIMATELY £300.

16. WOOTTON STATION

**12/245. To report on the formal opening of Wootton Station**

Councillor Morris (Chairman) opened the recreated Wootton Station on 19 May 2012. There was an excellent turnout and the new buildings were very well received. Thanks had been sent to the General Manager of the IW Steam Railway for the hospitality shown at Havenstreet after the opening. The senior management of the IW Steam Railway had made a point of saying how much they appreciated the support of Wootton Bridge and Havenstreet Parish Councils. The IW Steam Railway had been awarded the Queen’s Award for Voluntary Service, which is an outstanding accolade.

**12/246. To remind Councillors and members of the public about the Open Evening of the Steam Railway set for Wednesday 13<sup>th</sup> June 2012.**

Residents of Wootton Bridge had been invited to view the recreation of Wootton Station into a typical Isle of Wight Central Railway country terminus of the early 1900s on the evening of Wednesday 13<sup>th</sup> June 2012. The train will depart at 7.00 p.m. for tea and cakes and a brief presentation detailing the project. Councillors were asked to support this event if possible.

**12/247. To discuss a request for seating and a bus shelter outside Wootton Station.**

A request had been made for a seat and bus shelter outside the Isle of Wight Steam Railway station in Station Road.

RESOLVED – THAT THE PARISH COUNCIL SUPPORT THE REQUEST FOR A SEAT AND BUS SHELTER OUTSIDE OF WOOTTON STATION. Continued ....

-THAT THE LOCAL MEMBER WILL ENQUIRE IF THE ISLE OF WIGHT COUNCIL HAVE A SHELTER WITH A SEAT THAT COULD BE EXCHANGED FOR THE EXISTING SHELTER OUTSIDE OF WOOTTON STATION.

17. HIGHWAY MATTERS

**12/248.** No Highway matters were raised at the meeting.

18. COMMITTEES AND MEETINGS.

To report on the following meetings:-

**12/249. IWALC Executive.**

Councillor Doran had attended the IWALC Finance & General Purposes Meeting. The IWALC AGM is due to be held on 21 June 2012 with the key speaker coming from the County Association of Town & Parish Councils Sussex and Surrey. The AGM will look at the Localism Act and there will be an open forum regarding the Code of Conduct.

**12/250. Primary School**

The local member referred to the extension to the school. Work is going well on the two new classrooms for the two extra years being taken on and the health and safety measures being put in are second to none. The work should be completed just after the children go back to school after the summer holidays,

**12/251. Forthcoming meetings.**

Police Liaison Group  
Wootton Creek Fairways Association

19. CORRESPONDENCE.

For information only.

**12/252. Navitus Bay Developments Ltd**

A letter had been received regarding the proposed consultation commencing on 18<sup>th</sup> June about the proposed Navitus Bay Wind Park. Once the consultation documentation is received there will be 42 days to comment by 30<sup>th</sup> July. Navitus Bay will be holding a drop in session on Tuesday 19<sup>th</sup> June at the Riverside Centre.

**12/253. Trust for Endangered Species**

The People's Trust for Endangered Species is carrying out work on the dormice population. There will be another opportunity for guided walks in September.

20. ACCOUNTS.

**12/254. To consider and approve the accounts for payment.**

Members were presented with the accounts for payment.

RESOLVED – THAT THE ACCOUNTS FOR PAYMENT TOTALLING £4,456.81, A COPY OF WHICH FORMS APPENDIX A OF THESE MINUTES, BE PAID.

**12/255. To receive a report on the Internal Audit held on 18<sup>th</sup> May 2012.**

The internal auditor carried out a thorough check on the accounts and found no cause for concern.

**12/256. To report on the date of the External Audit.**

The accounts were sent to the External Auditor on 8<sup>th</sup> June 2012 by first class post, with the External Audit date set for the 11<sup>th</sup> June 2012.

21. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA.

**12/257.** Venue for Parish Council Meetings now the gate is locked at the school. (The Clerk will see if the Youth Club building is free on the third Tuesday of each month.)

There being no further business to discuss the meeting closed at 9.15 p.m.

Signed .....

Date .....