

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY  
21 FEBRUARY 2012 AT 7.00 P.M. IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH  
ROAD, WOOTTON BRIDGE.

Present: Councillor Ken Morris (Chairman)  
Councillor Steve Porter (Vice Chairman)  
Councillors Barry Abraham, Dick Doran, Brian Ballard, Barrie Hailstone, Pete Mundell,  
Roy Murphy, Sarah Fulford & Daryll Pitcher

Also present: 3 Members of the Public  
1 Member of the Press  
Val Cooper Parish Clerk

**Matters raised during the Open Forum**

- War Memorial – Discussed at Item 8.

1. APOLOGIES FOR ABSENCE.

**12/037.** No apologies for absence had been received.

2. MINUTES.

**12/038.** RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 17 JANUARY 2012 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN.

3. DECLARATIONS OF INTEREST.

**12/039.** Councillor B Abraham declared a personal & prejudicial interest in matters relating to the planning application for Wootton Community Primary School and the Jubilee coinage. Councillor S Porter declared a personal and prejudicial interest in matters relating to the Queen's Jubilee Tea Party and the planning application for Solent View, New Road.

4. MATTERS ARISING.

Progress reports only.

**12/040. Fishing – Pump Lane, Wootton Creek** (Minute 12/007).

The local Member was still waiting to hear back from Property Services about the advisory notice to be put up regarding the concerns about fishing from Pump Lane.

**12/041. Overgrown Hedges – New Road** (Minute 12/009).

Mr Buxton, Isle of Wight Council, had reported that a couple of the hedges in New Road needed a second cut to achieve an agreed line. He accepted that one or two hedges will need cutting back again in the spring but otherwise there are no outstanding requests. Councillor B Hailstone disputed this and will draw up a list of the remaining overgrown hedges for Mr Buxton to inspect and report back on.

**12/042. Banners on Lamp Posts in the High Street** (Minute 12/008).

A quotation for relocating the banners in the Village Square had been received for £80  
RESOLVED – THAT THE BANNERS WILL BE RELOCATED IN THE VILLAGE SQUARE AT A COST OF £80.

**12/043. Darwins revised planning application – Woodside Holiday Park** (12/010)

The Clerk had again chased the agent for the date of the public meeting. Darwins are still undertaking calculations on the 'critical mass' of tourism, residents and units to support the site as they do not want to present something that is not true or correct.

**12/044. Older Persons Phone** (Minute 11/458)

The Clerk and the Financial Assistant were in the process of comparing Pay as You Go deals for the mobile phone, with a view to moving from a contract basis.

Continued .....

**12/045. State of New Road (High Street end)** (Minute 12/015)

There is no budget for resurfacing of roads until the PFI in 2012, but the Isle of Wight Council have undertaken to keep the roads safe in the meantime and fill in potholes.

**12/046. Progress made regarding the possibility of taking on the old school building in New Road as a community asset.** (Minute 12/021)

Councillor Abraham was still waiting for the terms of the lease to be offered in respect of the old school building. Once available the working group will meet to progress the possibility of the Parish Council taking on this building.

**12/047. Economic Improvement Fund – Isle of Wight Council.** (Minute 12/022).

Councillors Abraham, Porter and Morris had met with the Clerk to complete the application form for the Economic Improvement Fund which, if successful, will be used as match funding for the old school building in New Road. The outcome of the application was awaited.

**12/048. Local Housing Needs Survey** (Minute 12/005)

Before preparing tender documentation for a Local Housing Needs Survey, a meeting had been arranged for 5 March 2012 at the planning office at Seaclose to confirm this is the best way forward. Following this meeting the working group will meet to progress planning at local level and report back to the Parish Council.

Matters Arising since the last meeting:-

**12/049. Cleaning of Public Conveniences – Brannon Way**

The cleaning company used by the Isle of Wight Council had recently gone into administration. The Parish Council had bought into this contract after taking on the public conveniences. Until a new contractor is in place the Parish Council are managing the locking and unlocking of the toilets "in house" and have employed a private cleaning company. The Isle of Wight Council will make an appropriate reduction to the 2012/2013 charge for the cleaning contract.

**12/050. Moving of Litter Bin from the bridge to Church Road**

Reports of dogs mess in Church Road had been received by the Isle of Wight Council, with children walking in this on the way to school. As no money is available from IW Council for new dog or litter bins, one of the three bins on the bridge will hopefully be moved to Church Road. Following a report to the Parish Council about the same matter, the Clerk had contacted the Dog Warden who will inspect the road and monitor.

5. PLANNING APPLICATIONS.

To comment on the following planning applications:-

**12/051.** P/01898/11 TCP/02429/V

Wootton Community Primary School, Church Road, Wootton Bridge  
Removal of double mobile classroom; proposed alterations and single storey extension to form additional classroom; accommodation and associated facilities.  
RESOLVED THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/01898/11 TCP/02429/V.

**12/052.** P/00051/12 TCP/30871

48 St Edmunds Walk, Wootton Bridge  
Proposed conservatory; proposed decking (revised description).  
RESOLVED THAT THE PARISH COUNCIL OBJECTS TO APPLICATION P/00051/12 TCP/30871 AS THE PROPOSED CONSERVATORY AND DECKING WOULD:-

- a) encroach on the building line
- b) be out of character
- c) be overbearing
- d) will encroach on the privacy of the bungalow further down

Continued .....

**12/053.** P/00094/12 TCP/29145/B

Solent View, New Road, Wootton Bridge

Proposed bungalow; vehicular access and parking off Red Road.

RESOLVED THAT THE PARISH COUNCIL OBJECTS TO APPLICATION P/00094/12 TCP/29145/B AS THIS IS OUT OF CHARACTER.

**12/054.** P/00153/12 TCP/30890

2 Whitehead Crescent, Wootton Bridge

Alterations; single storey rear extension to provide kitchen; alterations to boundary fencing.

RESOLVED THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00153/12 TCP/30890.

**12/055. Decisions**

P/01684/11 - Granted Planning Permission (5 Glebe Gardens, Wootton Bridge)

P/01700/11 - Granted Planning Permission (3 Glebe Gardens, Wootton Bridge)

P/01796/11 - Granted Planning Permission (or issue Cert) (land opposite Alden Nursery on south side of Upper Woodside Road)

**12/056. Tree Preservation Orders**

No Tree Preservation Orders had been received.

6. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES

**12/057. Report by Local Member.**

Doctors Surgery – There had been an issue regarding the release of money from the PCT. This will hopefully be resolved in the next few weeks.

7. YOUNG PEOPLE'S REQUIREMENTS IN THE VILLAGE

**12/058. To discuss youth issues in the village.**

Councillor Porter reported that Monday and Tuesday nights at the Youth Club are still busy. There should be money available to keep the Monday sessions going if the old school building can be kept for community use. If the current youth workers are unavailable for the Monday sessions then staff may be made available from PGL.

8. WAR MEMORIAL

**12/059. To receive a report on any progress made with regards to the restoration and possible relocation of the War Memorial.**

Councillor Ballard reported that the War Memorial in the village needs work as it is in a poor state of repair. Quotations are being sought for this work. The War Memorial Trust may be able to provide part of the funding and Councillor Ballard hoped that the Parish Council would consider contributing to the restoration work.

A suggestion had been made about the possibility of re-siting the War Memorial to a more central location in the village whilst it is taken down for repair. This would only take place if this is something the community want. Those present at the meeting had differing views on this, with it being suggested that the some members of the local community need to be made more aware of the current location of the War Memorial.

RESOLVED – THAT CONSIDERATION BE GIVEN TO THE PARISH COUNCIL CONTRIBUTING TO THE RESTORATION OF THE WAR MEMORIAL.

- THAT PUBLIC OPINION SHOULD BE SOUGHT ABOUT WHETHER OR NOT TO RE-SITE THE WAR MEMORIAL (IF PERMISSION IS GRANTED FROM THE DIOCESE).

- THAT HOW TO RAISE AWARENESS OF THE CURRENT LOCATION OF THE WAR MEMORIAL BE CONSIDERED.

9. QUEEN'S DIAMOND JUBILEE

**12/060. To report on the Tea Party set for Tuesday 5 June 2012.**

Following a discussion at the Village Partnership meeting it was felt that an afternoon 1950's Tea Party on actual Jubilee Day (Tuesday 5 June) would be the most suitable event. This will

be in the Village Square, Brannon Way. Tickets will be available shortly, which will aid with numbers and finances for the refreshments.

**12/061. To discuss any other matters relating to the Queen's Diamond Jubilee.**

- Jubilee Coinage – Wootton Primary School are still getting prices for this.
- Plant a Tree – A suggestion was made for a tree to be planted in the Recreation Ground to mark the Queen's Diamond Jubilee.

RESOLVED – THAT THE PARISH COUNCIL WILL CONSIDER CONTRIBUTING TO THE JUBILEE COINAGE FOR CHILDREN AT WOOTTON BRIDGE PRIMARY SCHOOL.

- THAT THE CLERK WILL INVESTIGATE THE PLANTING OF A TREE AT THE RECREATION GROUND TO MARK THE QUEEN'S DIAMOND JUBILEE.

10. BUMBLES LANE

**12/062. To report on the progress made with signage outside Bumbles Lane and to consider whether any funding can be found for improvements to the Bumbles side of the road.**

The landlord of Bumbles Lane reported that the existing tenants of Bumbles are talking positively amongst themselves about how they might work together to improve the displays outside of the building and they hope positive changes will be seen shortly. The landlord would like to see funding for the Bumbles side of the High Street.

RESOLVED – THAT THE CLERK WILL LOOK INTO WHETHER ANY FUNDING IS AVAILABLE FOR IMPROVEMENTS TO THE BUMBLES SIDE OF THE HIGH STREET.

11. BEST KEPT VILLAGE AWARD

**12/063. To consider the look of the village before the judging of the Best Kept Village awards commence in April – May.**

It was agreed at the Village Partnership that a litter pick should take place at the end of March. Responsibility for the Shrubbery in Joannes Walk was discussed.

RESOLVED – THAT A LITTER PICK WILL TAKE PLACE IN THE VILLAGE AT THE END OF MARCH 2012.

- THAT THE CLERK WILL ENDEAVOUR TO ARRANGE A WORKING PARTY FROM THE PARISH COUNCIL TO CUT BACK THE SHRUBBERY IN JOANNES WALK.

12. HIGHWAY ISSUES

**To discuss any outstanding Highway issues.**

**12/064. Yellow Lining in Rectory Drive**

Councillor Murphy had walked up Rectory Drive and agreed with the complaint about too many yellow lines in the road.

**12/065. Bus Stop – Station Road.**

Councillor Murphy had spoken to Southern Vectis and the Isle of Wight Council about the possibility of getting the bus stop moved in Station Road to where the yellow lines are now in place. They will be considering this further.

13. VILLAGE PARTNERSHIP

**12/066. To endorse the minutes of the Annual General Meeting of the Village Partnership held on 11 October 2011.**

Councillors were provided with copies of the minutes of the Village Partnership AGM with their Agenda.

RESOLVED – THAT THE PARISH COUNCIL ENDORSES THE MINUTES OF THE AGM OF THE VILLAGE PARTNERSHIP MEETING HELD ON 11 OCTOBER 2011.

**12/067. To report on the Village partnership Meeting held on 7 February 2012.**

There was a presentation on the IW Steam Railway and the work taking place at Wootton Station. An Open Evening is to be set up for late April to hopefully get volunteers interested in being "Friends of Wootton Station". Forms are available at the Help & Information Centre if anyone wants to become a volunteer. The Steam Railway have made a kind offer of a

Residents Season Ticket for 2012 for residents in Wootton Bridge, Havenstreet and Ashey for the cost of a one day travel ticket.

Next Village Partnership meeting is 29<sup>th</sup> May.

14. RISK ASSESSMENT AND MONITORING REGIME REVIEW

**12/068. To sanction the review of the Parish Council Risk Assessments.**

This is an annual procedural matter. The Clerk and Chairman had reviewed and amended the Risk Assessments.

RESOLVED – THAT COUNCILLOR ABRAHAM WILL CHECK THE PARISH COUNCIL RISK ASSESSMENTS PRIOR TO THEM BEING SIGNED OFF BY HIMSELF, THE CHAIR AND THE CLERK.

**12/069. To review the monitoring regime in respect of the following:-**

- a) Parish Council land.
- b) Seats and litter bins.

Larry Laws, past Parish Councillor, has again volunteered to monitor the Parish Council's land, seats and bins in connection with Health & Safety. Larry will carry out this work when the weather improves.

RESOLVED – THAT THE CLERK WILL LIAISE WITH LARRY LAWS IN RESPECT OF THE ONGOING HEALTH AND SAFETY MONITORING OF THE PARISH COUNCIL LAND, SEATS AND LITTER BINS.

- c) Help & Information Centre.

The assistant Parish Clerk has carried out the regular checks required in respect of Health & Safety at the Help & Information Centre. Consideration needs to be given to Health & Safety in the neighbouring Tea Room.

RESOLVED – THAT THE ASSISTANT PARISH CLERK WILL CONTINUE TO CARRY OUT THE HEALTH AND SAFETY MONITORING REGIME AT THE HIC.

- THAT THE CLERK WILL LIAISE WITH MRS PORTER ABOUT THE HEALTH AND SAFETY MONITORING REGIME AT BRANNONS TEA ROOM.

15. PRECEPT

**12/070. To agree the minimum percentage to be kept in the general fund from the annual precept.**

A suggestion was made for sixty per cent of the annual precept to be seen as a reasonable amount to be kept in the general fund, with any variation on this to be reported back to the Parish Council by the Clerk/RFO.

RESOLVED – THAT THE SUGGESTION OF SIXTY PER CENT OF THE PRECEPT BEING KEPT IN THE GENERAL FUND NEEDS FURTHER DISCUSSION AT THE MARCH 2012 MEETING.

16. COMMITTEES AND MEETINGS

To report on the following meetings:-

**12/071. IWALC Executive**

Councillor Doran reported on the Finance & General Purpose Meeting held last week. School bus passes are no longer valid on some service buses, which restricts children from using out of school activities. Jubilee Crowns were discussed. There will be more focused training and visiting speaker events coming up to keep Councillors up to date on Localism. The next meeting will include information on Police Commissioners and the implications of this for the Isle of Wight.

**12/072. SLCC Branch Meeting**

The Clerk had attended the local branch meeting of the Society of Local Council Clerks. The General Power of Competence comes into being in the spring of 2012 and replaces the Power of Wellbeing. Training on this new power is awaited, with this being an additional module that Clerks will need to pass for CiLCA. The Audit Commission had not yet made a decision on the new auditing of account arrangements.

**12/073. Ryde Town Council Meeting**

Councillor Doran attended this meeting, principally about the possibility of extending the Community Bus. This is to be explored further with them.

**12/074. Wootton Bridge Fairways Association**

Councillor Mundell had attended the recent meeting where it was felt another representative from the Parish Council to sit on the committee of the WBFA would be beneficial.

RESOLVED – THAT COUNCILLOR FULFORD WILL JOIN COUNCILLOR MUNDELL ON THE COMMITTEE OF THE WOOTTON BRIDGE FAIRWAY ASSOCIATION.

17. CORRESPONDENCE

For information only.

**12/075. Isle of Wight Clinical Commissioning Group Communication Strategy Development – Stakeholder Questionnaire.**

A Stakeholder Questionnaire had been sent to the Parish Council for completion by the Isle of Wight CCG Group relating to their Communication Strategy Development. This is the group who will plan and commission many NHS health services for the Island from 2013 subject to Parliamentary Approval.

RESOLVED – THAT THE CHAIR AND THE CLERK WOULD COMPLETE THE STAKEHOLDER QUESTIONNAIRE IN RESPECT OF THE ISLE OF WIGHT CLINICAL COMMISSIONING GROUP COMMUNICATION STRATEGY DEVELOPMENT.

18. ACCOUNTS

**12/076. To consider and approve the accounts for payment**

Members were presented with the accounts for payment.

RESOLVED – THAT THE ACCOUNTS FOR PAYMENT TOTALLING £3,688.72, A COPY OF WHICH FORMS APPENDIX A OF THESE MINUTES, BE PAID.

19. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA

**12/077. Items to be included on the next agenda**

- To consider contributing towards the repairs for the War Memorial.
- To consider contributing towards Jubilee Coinage.
- To consider the sixty percent suggestion for the general fund.
- To consider whether to plant a tree for the Diamond Jubilee

**IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED FOR THE FOLLOWING ITEMS AND THEY ARE INSTRUCTED TO WITHDRAW – IN ACCORDANCE WITH PUBLIC BODIES (ADMISSION TO MEETINGS) ACT1960 (2) AND STANDING ORDER No. 57**

20. STAFF MATTERS

**12/078. To discuss staff contractual issues.**

The Parish Council considered staff contractual issues.

21. JOANNES WALK LITTER SWEEPING CONTRACT 2012

**12/079. To consider quotes received and agree the litter sweeping contract for 2012.**

RESOLVED - THAT THE QUOTATION SUBMITTED BY CLEARVIEW CLEANING IN RESPECT OF THE CONTINUATION OF THE LITTER SWEEPING CONTRACT FOR THE NEXT FINANCIAL YEAR BE ACCEPTED.

There being no further business to discuss the meeting closed at 8.20 p.m.

Signed .....

Dated .....