

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY 19 APRIL 2011 AFTER THE ANNUAL PARISH MEETING IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH ROAD, WOOTTON BRIDGE.

Present: Councillor Ken Morris (Chairman)
Councillor Steve Porter (Vice-Chairman)
Councillors Dick Doran, Brian Ballard, Barrie Hailstone,
Roy Murphy, Barry Abraham, Sarah Fulford, Pete Mundell, Rob Ashley

Also present: 3 Members of the Public
1 Member of the Press
Val Cooper Parish Clerk

Matters raised during the Open Forum

- No matters were raised in the Open Forum.

1. APOLOGIES FOR ABSENCE.

11/109. No apologies for absence had been received.

2. MINUTES.

11/110. RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 15 MARCH 2011 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN.

3. DECLARATIONS OF INTEREST.

11/111. Councillor R Murphy declared a personal and prejudicial interest in matters relating to the WICI.

Councillor R Ashley declared a personal and prejudicial interest in matters relating to Little Canada.

Councillor R Doran declared a personal and prejudicial interest in matters relating to potential development sites affecting Wootton Bridge.

Councillor D Doran declared a personal and prejudicial interest in matters relating to the Island Plan Local Regulation 27 Proposed Submission Core Strategy.

4. MATTERS ARISING.

Progress reports only.

11/112. Toilets in the Village Square (11/073)

The Clerk and Chairman had signed the Tenancy at Will document which had been returned to Property Services to ensure the toilets remained open on 1 April 2011. When the full ground lease is completed the Parish Council will need to arrange insurance for the toilet building and buy into the existing contracts. Councillor Ken Morris and Councillor Barry Abraham remain delegated to make the necessary decisions on contracts and expenses in respect of the village toilets. Solicitors have now been instructed regarding the main contract for the disposal of the toilet block from IWC to WBPC, with these details being passed to Property Services.

11/113. No Cold Calling Zone (11/074).

The Clerk had spoken to John Pullen, Isle of Wight Neighbourhood Watch Coordinator, to try and progress the No Cold Calling Zones in Wootton Bridge. Mr Pullen agreed to contact the Neighbourhood Watch Coordinators in Wootton Bridge with a view to them liaising with the Clerk about how to take matters forward. Mr Pullen felt that the worst offenders are Energy Supplier agents who ignore the yellow stickers and should know better. Mr Pullen is trying to address this issue.

11/114. Community Centre (11/099)

Councillor D Doran offered to represent the Parish Council on the Management Committee at Wootton Community Centre.

5A. WOOTTON BRIDGE PLAN (Brought forward from Item 17)

11/115. To consider the draft Wootton Bridge Plan and comment on any changes required.

A draft of the Wootton Bridge Plan had been emailed to members to enable them to comment on this. The previous Clerk (Lynda Smith) is dealing with this and she updated the meeting on the work carried out so far. A draft Action Plan is included, based on the results of the consultations that took place in 2009, which were updated at last year's Party in the Park. Lynda was thanked for the work she had carried out.

Discussion took place about the Island Plan being resurrected and the concept of neighbourhood plans, with the Wootton Bridge Plan being a good starting place to look at priorities.

5B. PLANNING APPLICATIONS.

To comment on the following planning applications:-

11/116. P/00283/11 TCP/19567/C

Orchard Court, Woodside Road

Alterations and conversion of garage to annexed accommodation; terrace; detached open fronted double bay garage/cart shed (revised scheme).

RESOLVED – THAT THE PARISH COUNCIL OBJECTS TO APPLICATION P/00283/11 TCP/10567/C AS IT IS OUTSIDE OF THE VILLAGE DEVELOPMENT ENVELOPE.

11/117. P/00387/11 TCP/00193/S

Land to the west of Westwood Cottage, Brocks Copse Road

Construction of three tree house holiday units; formation of vehicular access, parking and turning area (revised scheme).

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00387/11 TCP/00193/S.

11/118. P/00392/11 TCP/04665/A

Merrymead, 63 Church Road

Proposed alterations; side and rear extensions and extension to roof including new dormer window on north elevation to enlarge living accommodation.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00392/11 TCP/04665/A

11/119. P/00464/11 TCP/30531

Woodside Beach Caravan Park, Lower Woodside Road

Retention of sewerage treatment plant and temporary office building.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00464/11 TCP/30531.

To receive any notices of planning decisions, appeals, Tree Preservation Orders. Etc.

11/120. Decisions

P/00120/11 – Refused.

P/00123/11 – Approved.

P/00204/11 – Approved.

11/121. Tree Preservation Orders

TPO/1972/1 – West Creek, New Road

TPO/2011/05 – Land at Woodside Beach Caravan Park, Lower Woodside Road

TPO/1992/17 – Little Copse, Park Road

TPO/1992/17) Woodvale House, 14 Glendale Close

TPO/1990/26) “ “

TPO/2011/02 – Woodside House, Woodside Road

TPO/2011/08 – 1 Glendale Close, Wootton Bridge

Continued

11/122. Appeals.

APP/P2114/A/10/2138298

Land adjacent to Fairhaven, Lower Woodside Road – Appeal dismissed.

6. YOUNG PEOPLE'S REQUIREMENTS IN THE VILLAGE.

11/123. To welcome the Youth Club member to the meeting and to discuss youth issues in the village.

No one was in attendance from the Youth Club.

11/124. To report on the extra evening session at the Youth Club

An extra evening a week has been established for Juniors. This is being paid for out of the Youth Club reserves. This has been running for two weeks so far and has been well attended. Councillors were thanked for their support.

7. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES AFFECTING THE VILLAGE

11/125. Report by Local Member.

The local member had been invited to represent the community at the "wedding" being arranged by the school to at St Marks Church on 28th April to mark the Royal Wedding.

8. PLAY AREA AT THE RECREATION GROUND

11/126. To consider quotations received regarding fencing for the play area, as well as for any additional play equipment.

This was put back to the next meeting as one of the quotations is still awaited.

11/127. To look at grant funding for the proposed improvements to the play area, as well as the possibility of contributions and fund raising.

This was put back to the next meeting so that the whole issue of the play area can be discussed at the same time.

9. COMMUNITY BUS SERVICE

11/128. To consider issues arising from the Community Transport Meeting on 31 March 2011 regarding a community bus service and the best way to manage this.

Details of the community buses proposed for use were discussed. If volunteer drivers can be found, then Southern Vectis will do the rest, including training. A joint advert from Wootton Bridge Parish Council and Havenstreet & Ashey Parish Council had been put in the County Press for volunteer bus drivers, with some good responses received. Routes need to be discussed and ideas were requested from Councillors as to the areas that would be best served by this community bus service.

10. POTENTIAL DEVELOPMENT SITES AFFECTING WOOTTON BRIDGE

11/129. To consider the implications of the proposed development sites for housing in the second draft of the Island Plan.

Considerable concern was voiced about the number of proposed sites being put forward for housing development and how this would affect Wootton Bridge. It was acknowledged that some development has to take place but the proposals put forward were not felt to be sustainable. The local member stressed that this is a provisional list which would be made public for discussion and comment. He suggested that the Deputy Head of Planning Services (Policy) be invited to a meeting with the Parish Council to explore this further.

Progress on the Doctors Surgery came up at this point. The local member is to request a meeting with the PCT to try and drive this forward.

11. WOOTTON WICI (Wootton Interactive Community Information).
11/130. To report on the progress of the grant funding for the additional WICI Kiosk and where this will be located.

The grant return was submitted to Natural Enterprise on time, with confirmation being received that this has been processed for payment. The second kiosk will shortly go down to the Youth Centre. Two young people from the Youth Centre are involved with the WICI content and it is being stripped out to make it a lot more interactive. Over 1.3 gigabytes were downloaded during the month of March. The WICI remains a work in progress. It was pointed out that a lot of interest has been expressed regarding the kiosk situated in the tea room.

12. WOODSIDE BAY HOLIDAY PARK DEVELOPMENT

11/131. To report on the site visit of 5 April 2011.

This was a very interesting and informative meeting, with Darwins (the developer) spending a lot of money in order to appease the authorities. Natural England want the shoreline to return to the state of natural erosion, including removal of the whole slipway which will speed up this process. The local member had raised this issue at the time of planning as it means residents are losing a facility they have been able to use for generations. It was unanimously agreed that a letter be sent to the local MP (Andrew Turner) to draw his attention to this anomaly so that he can take this up with Parliament.

Loss of public parking, condition of New Road and money for the village from the developer were also discussed.

On a matter not related to Darwins, the nursing home improvements necessitated an upgrade to the unadopted road from the damage caused by their building works. It seems the tarmacadam is breaking up already, with the local member to ask the planners to check the conditions in this respect.

RESOLVED – THAT A LETTER WOULD BE SENT TO THE LOCAL MP DRAWING HIS ATTENTION TO THE EROSION OF THE COASTLINE AT WOODSIDE BAY.

- THAT THE LOCAL MEMBER WOULD CHECK WITH PLANNING THE CONDITIONS PUT ON THE NURSING HOME FOR REPAIRING THE UNADOPTED SECTION OF THE ROAD.

13. WOOTTON TRAFFIC ORDER

11/132. To report on the revised proposals sent to the Isle of Wight Council regarding yellow lining in New Road, prior to them being advertised for public consultation/comment.

A revised response had been sent to Highways on 15 April 2011 following the site visit in New Road with the head of Highways. The revised proposals will be advertised by the Isle of Wight Council for public comment.

14. NEIGHBOURHOOD ACTION PLAN

11/133. To discuss the progress of the issues raised at the Local Action Group on 17th February 2011 and to receive information from the meeting held on 14th April 2011.

The meeting due to be held on 14th April had been postponed until the 21st April. This was to discuss the progress made with the issues raised at the meeting held on 17th February including speed control in Mary Rose Avenue. A report of the meeting will take place at the Parish Council Meeting in May.

15. BIG TIDY UP

11/134. To report on the Big Tidy Up litter pick held on 29th March 2011.

The children from the Primary School joined in enthusiastically and picked up litter in the recreation ground. The Clerk, Chairman, two Councillors and one of their wives joined in and picked up four black bags of litter in the village. Overall the turnout for the litter pick was disappointing.

11/135. To discuss ways of keeping the village tidy.

Regular litter picks would be beneficial but due to the recent turnout it is not clear whether this would be feasible. A suggestion for litter picks twice a year was made, as well as inviting Simon Dennis to a future meeting about the possibility of getting Youth Offenders involved. Another suggestion was for litter pick sticks, bags and hoops to be kept at the office. It was also felt that education is the key to avoid litter being dropped in the first place.

RESOLVED – THAT SIMON DENNIS WOULD BE INVITED TO A FUTURE PARISH COUNCIL MEETING ABOUT THE POSSIBILITY OF INVOLVING YOUTH OFFENDERS IN LITTER PICKS.

- THAT THE CLERK WOULD CONTACT THE ENVIRONMENTAL TEAM AT THE ISLE OF WIGHT COUNCIL TO TRY AND OBTAIN LITTER PICK STICKS, BAGS AND HOOPS TO BE KEPT IN THE OFFICE.

11/136. Reminder of the Best Kept Village Awards.

The Best Kept Village judging will be taking place in April, May and June. A poster has been put up at the Help & Information Centre.

16. HIGHWAYS MATTERS.

To report on the following Highway issues.

11/137. Harwoods Crossing – illuminated sign.

The illuminated sign is on Street Column No. 34. Discussion took place about visibility for the crossing still being a concern. This will be discussed at the next Neighbourhood Action Plan meeting. The suggestion of hatching was made in the revised proposals for the Wootton Traffic Plan.

11/138. Pot Holes/Subsidence

The Isle of Wight Council's Highway's Maintenance department had been contacted about the large hole in the road at the junction of New Road and the High Street. It was reported that this repair has been carried out but it looks to be a temporary job.

At this point the cutting back of hedges in New Road was mentioned as this does not appear to have been carried out. The local member will take this matter up with the Isle of Wight Council.

RESOLVED – THAT THE LOCAL MEMBER WOULD LIAISE WITH THE ISLE OF WIGHT COUNCIL ABOUT GETTING THE HEDGES IN NEW ROAD CUT BACK.

11/139. Any other outstanding Highway issues.

No other Highway issues were raised.

17. WOOTTON BRIDGE PLAN

This was discussed under item 5A above.

18. COMMITTEES AND MEETINGS.

To report on the following meetings:-

11/140. IWALC Executive.

Councillor Doran had sent a report to members from the last meeting. The next meeting is on Thursday 21st April 2011 where there will be a presentation on the Island Games and legislation on the Right of Communities to Buy Public Buildings. Councillor Doran was thanked by the Chairman for his excellent reporting back of the IWALC meetings.

11/141. Party in the Park Social Committee

Preparations for Party in the Park are well in hand. Suggestions have been made for some new attractions such as donkey rides, rugby and falconry demonstrations and old fashioned school games, with the relevant people being contacted to see if they were available. Trestle tables are required in one of the marquees if anyone can assist.

Continued

Discussion took place about the difference of opinions regarding funding for Party in the Park. It was agreed that Party in the Park needs to become self-funding as it is not sustainable for this to be financially supported by the Parish Council.

11/142. Village Partnership Meeting.

The next full Village Partnership Meeting will be held on Tuesday 10 May 2011 at 7.00 at the HIC.

11/143. Fairways Association.

It was reported that an attempt has been made by one or two people owning properties the Wootton Bridge side of the Creek, who also have a Fairways mooring, claiming the mooring goes with the house and therefore increases the value of the property. This is not the case.

11/144. Havenstreet & Ashey Annual Parish Meeting

Councillor Doran had attended this meeting as a guest. There were presentations on the Isle of Wight Steam Railway and the Scurry. The Wootton Project for the Steam Railways 40th Anniversary was mentioned, with leaflets to be made available.

11/145. BIFFA meeting

A Biffa Waste meeting is due to be held next week. There will be a report on this at the next Parish Council Meeting. This will include the issue of the new recycling proposals.

19. CORRESPONDENCE.

For information only.

11/146. Community Payback

Information had been received from Hampshire Probation Trust about Community Payback on the Isle of Wight. Community Payback has carried out work all over the Island including for other Parish Councils. Most work can be carried out including ground clearance, pathway reinstatement, cemetery restoration etc. A contribution of £65 a day is required. At each visit there will be between 3 and 11 people on site including the supervisor. They will be on site for approx. 6 hours.

11/147. Came & Company – Insurance Renewal Date

An email was received on 14 April 2011 offering Parish Councils the opportunity to move renewal dates away from on or around 1st June given the proximity to elections, year end and annual auditing to the 1st October. This will provide Parish Councils with 16 months cover for the price of 12 months in exchange for a new 3 year Long Term Agreement. This would give 4 months free cover or the equivalent of approx. 12% discount over the 3 year period (usual discount 55).

RESOLVED – THAT THE PARISH COUNCIL WOULD ACCEPT THE OFFER TO MOVE THE RENEWAL DATE OF THEIR INSURANCE POLICY TO THE 1ST OCTOBER 2012 TO ENABLE THEM TO RECEIVE 16 MONTHS COVER FOR THE PRICE OF 12 MONTHS.

11/148. Island Plan Local Regulation 27 Proposed Submission Core Strategy – Period for Representation

A letter was received on 15 April about this document which will guide planning and development up to 2027. This has now been published for a 6 week period for public inspection. The period for representation will run from Friday 15th April until 4.30 p.m. on Friday 27th May 2011.

RESOLVED – THAT A SUB COMMITTEE WOULD BE SET UP TO LOOK AT THE ISLAND PLAN LOCAL REGULATION 27 PROPOSED SUBMISSION CORE STRATEGY DOCUMENT WITH A VIEW TO MAKING A REPRESENTATION PRIOR TO 27 MAY 2011.

20. ACCOUNTS.

11/149. To consider and approve the accounts for payment

Members were presented with the accounts for payment.

RESOLVED – THAT THE ACCOUNTS PRESENTED TOTALLING £3,647.32 BE PAID. A COPY OF WHICH FORMS **APPENDIX A** OF THESE MINUTES.

11/150. To review the Parish Council's internal audit procedure.

This needs to be looked at within the next couple of weeks. A committee of any three Councillors will be set up to look at this.

RESOLVED – THAT COUNCILLORS BRIAN BALLARD, KEN MORRIS AND STEVE PORTER WILL REVIEW THE PARISH COUNCIL'S INTERNAL AUDIT PROCEDURE.

21. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA.

11/151. Items to be included on the next agenda:-

- Renewal of Village Sign. Quotations to be considered.
- Victorian Fountain. An offer has been made by the landowner for a plaque to be placed on his wall by the pavement so that people can walk on his land and view the fountain. A decision needs to be made as to whether or not to install this plaque.
- Play Area. Quotations for fencing & play equipment and grant funding.
- Excessive signage in the village.

22. MINUTES OF THE EXEMPT MEETING HELD ON 15 MARCH 2011.

11/152. To approve the exempt minutes of the meeting held on 15 March 2011.

RESOLVED – THAT THE EXEMPT MINUTES OF THE MEETING HELD ON 15 MARCH 2011 BE APPROVED AS A CORRECT COPY AND SIGNED BY THE CHAIRMAN.

There being no further business to discuss the meeting closed at 9.35 p.m.

Signed.....dated.....