

MINUTES OF THE MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY 15 FEBRUARY 2011 AT 7.00 P.M. IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH ROAD, WOOTTON BRIDGE.

Present: Councillor Ken Morris (Chairman)  
Councillor Steve Porter (Vice-chairman)  
Councillors Dick Doran, Brian Ballard, Barrie Hailstone,  
Roy Murphy, Barry Abraham, Sarah Fulford, Pete Mundell

Also present: 2 Members of the Public  
1 Member of the Press  
Val Cooper Parish Clerk

*Matters raised during the Open Forum*

- Footpath from New Road to the Sloop Car Park. The question of who is responsible for clearing this footpath was raised, with the hedge needing to be grubbed out.  
*The Clerk will contact Rights of Way at the Isle of Wight Council to request they deal with this.*
- Sloop Lane to allotments. Concern was expressed about a Private Road sign being put up as well as a sign saying No Parking.  
*The local member advised that this road is owned by the Isle of Wight Council and he will take this matter up with them.*
- Christmas tree in the village square. The issue of the Christmas tree still being up was raised.  
*The Clerk reported that she had made a request for this to be removed and will chase this up.*

1. APOLOGIES FOR ABSENCE.

**11/032.** Apologies for absence were received from Councillor R Ashley.

2. MINUTES.

**11/033. RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 18 JANUARY 2011 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN**

3. DECLARATIONS OF INTEREST.

**11/034.** Councillor R Murphy declared a personal and prejudicial interest in matters relating to the WICI.

Councillor R Ashley declared a personal and prejudicial interest in matters relating to the redevelopment of Woodside Bay. (Received by email)

Councillor S Porter declared a personal and prejudicial interest in matters relating to Brannon Way Tea Room.

Councillor D Doran declared a personal and prejudicial interest in matters relating to the network cabling at the HIC.

Councillor D Doran declared a personal and prejudicial interest in matters relating to Palmers Farm.

Councillor B Abraham declared a personal and prejudicial interest in matters relating to the Chamber of Commerce.

4. MATTERS ARISING.

Progress reports only.

**11/035. Impact of the Isle of Wight Council Budget Cuts on Services in the Village** (11/016).

The Parish Council are still waiting for information from the Isle of Wight Council about taking over responsibility for the toilets and buying into the relevant contracts. The local member reported that the revised list of toilets set for closure will be issued shortly. Once this has been issued further information will be available.

5. PLANNING APPLICATIONS.

To comment on the following planning applications:-

**11/036.** P/01912/10 TCP/24682/C

Fairview, Lower Woodside Road, Wootton Bridge

Variation of condition No. 1 on P/01106/05 TCP/24682/B to allow permanent use of chalet as holiday accommodation.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/01912/10 TCP/24682/C PROVIDED THE CHALET IS USED SOLEY FOR HOLIDAY USE.

**11/037.** P/01920/10 TCP/08784/A

Cranham, 27 Station Road, Wootton Bridge

Demolition of garage; alterations; conversion of existing conservatory to provide enlarged kitchen/dining area; proposed conservatory on rear elevation; detached double garage; vehicular access and parking.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/01920/10 TCP/08784/A.

**11/038.** P/01765/10 TCP/24058/A

4 Joannes Walk, Brannon Way, Wootton Bridge

Change of use from community information point; Parish Council office and meeting place to Café (A3)

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/01765/10 TCP/24058/A.

**11/039.** P/01766/10 TCP/A/02560

4 Joannes Walk, Brannon Way, Wootton Bridge

Proposed new fascia sign and internal window signage.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/01766/10 TCP/A/02560

**11/040.** P/01624/10 TCP/20245/C

Woodside Bay Holiday Village, New Road, Wootton Bridge

Variation of condition No. 9 on P/00172/99 TCP/20245/A to allow existing 3m wide slipway to be removed prior to occupation of any of the approved units (purposes (revised description) readvertised application)

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/01624/10 TCP/20245/C

**Urgent planning matters: Any other planning applications received after the Agenda was published:-**

**11/041.** P/00123/11 TCP/20851/S

Little Canada Centre, New Road, Wootton Bridge

Retention of six static caravans providing staff accommodation.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO P/00123/11 TCP/20851/S.

**11/042.** P/00120/11 TCP/20851/R

Little Canada Centre, New Road, Wootton Bridge

Proposed siting of 13 static caravans to provide staff accommodation (revised scheme).

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO P/00120/11 TCP/20851/R. HOWEVER THE ONLINE OBJECTION FROM AN IMMEDIATE NEIGHBOUR WAS REFERRED TO AND THE LETTER TO PLANNING FROM THE PARISH COUNCIL WILL MAKE REFERENCE TO THIS.

**11/043. To consider the Condition Compliance regarding the redevelopment of Woodside Bay.** (Copy of letter emailed to Members 11.2.11)

A letter and samples of materials for the buildings had been received from Planning regarding conditions attached to Planning Application P/001729/99. In order to maintain the planning consent as an 'extant' consent, there is a requirement for all pre-commencement conditions to have been met, and formal works on site to have commenced prior to the 31.3.11. The Parish Council and Local Ward Member were asked to consider Conditions, 2, 13 and 17. (Cont'd...)

The only comment made at the meeting was a concern about drainage as this is overloaded already in New Road.

RESOLVED – THAT THE MEMBERS WOULD FURTHER CONSIDER CONDITIONS 2, 13 AND 17 BEFORE PASSING ANY COMMENTS ON TO PLANNING.

- THAT THE CLERK WOULD CONTACT PLANNING REGARDING THE CONCERN RAISED ABOUT DRAINAGE.

**To receive any notices of planning decisions, appeals, Tree Preservation Orders etc.**

**11/044. Decisions**

Members were informed of the following decisions received since the last meeting.  
P/01868/10 – Refused

**11/045. Tree Preservation Order**

TPO/2011/02 – Woodside House, Woodside Road, Wootton Bridge.

6. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES AFFECTING THE VILLAGE

**11/046. Report by Local Member**

- There has been little progress regarding the new Doctors Surgery.
- Concern had been raised about people urinating in the hedge at the recreation ground. The local member had requested a stay on the demolition of the toilets in the recreation ground to give him time to progress his query regarding the cost previously given for renovating these.
- An update on the situation regarding the slipway at the Sloop has been requested.
- Dog fouling in the recreation ground is an issue that is regularly raised by the Local Member. Despite the dog warden patrolling the area it is difficult to act unless the culprit is caught in the act.

7. NEIGHBOURHOOD ACTION PANEL

**11/047. To discuss the progress on the setting up of the Neighbourhood Action Panel and any proposals made.**

The meeting arranged for 9<sup>th</sup> February had been postponed to Thursday 17<sup>th</sup> February 2011. Further information will be available at the next meeting.

8. YOUNG PEOPLE'S REQUIREMENTS IN THE VILLAGE

To discuss youth issues in the village.

**11/048.** At the Youth Club meeting last Tuesday, indication was given that the Youth Service would withdraw from being landlords of the old school building in September, as they would rather be tenants.

RESOLVED – THAT IF THE OPPORTUNITY IS GIVEN TO TAKE ON THE OLD SCHOOL BUILDING THE PARISH COUNCIL SHOULD GIVE THIS DUE CONSIDERATION.

**11/049.** A motion was passed at the Youth Club meeting to transfer an amount of reserve money from the Youth Club to the Parish Council to be utilised for youth interests in the village.

**11/050.** A computer for use at the Youth Club was requested.

RESOLVED – THAT THE PARISH COUNCIL WILL MAKE AVAILABLE A COMPUTER FOR USE AT THE YOUTH CLUB.

9. WOOTTON TRAFFIC ORDER

**11/051. To consider the new proposals regarding yellow lining in the village, following the working group meeting on 28 January 2011.** (Information had been emailed to Members with the Agenda regarding the new proposals for the Wootton Traffic Order.)

The new proposals for the Wootton Traffic Order were outlined. It was felt that a site meeting in New Road with Highways was needed before taking the yellow lining at that location further. The Parish Council had concerns that they had no prior knowledge of the requests from residents for yellow lining until they received the recommendations from Highways.

RESOLVED – THAT THE PROPOSALS FROM THE WORKING GROUP HELD ON 28 JANUARY 2011 REGARDING YELLOW LINING IN THE VILLAGE WOULD BE SENT TO HIGHWAYS.

Cont'd .....

- THAT THE PARISH COUNCIL WOULD REQUEST THAT RESIDENTS ASKING FOR ANY FURTHER YELLOW LINING IN THE VILLAGE ARE ASKED BY HIGHWAYS TO CONTACT THE PARISH COUNCIL IN THE FIRST INSTANCE FOR THE MEMBERS' SUPPORT.
- THAT THE LOCAL MEMBER WOULD CONTACT HIGHWAYS REGARDING SETTING UP A SITE MEETING IN NEW ROAD WITH THE WORKING GROUP TO TAKE YELLOW LINING IN NEW ROAD FURTHER.

10. HIGHWAYS ISSUES

To discuss any outstanding Highway issues.

**11/052. Harwoods Crossing.**

Highways had advised the Parish Council that the installation of the illuminated zebra crossing sign had slipped through the net. They hope to get this ordered and installed fairly quickly.

**11/053. Pot Holes/Road Subsidence.**

Concern was expressed about infilling of pot holes breaking up, as well as there being a dip in the road at the junction of New Road/High Street and outside the Spar shop. The local member had already raised the dip at the Spar but nothing had been done.

RESOLVED – THAT THE LOCAL MEMBER WOULD SPEAK TO HIGHWAYS ABOUT THE POT HOLE INFILLS NOT BEING SUCCESSFUL.

- THAT THE LOCAL MEMBER WOULD CONTACT HIGHWAYS ABOUT THE ROAD SUBSIDENCE AT THE JUNCTION OF NEW ROAD/HIGH STREET AND OUTSIDE THE SPAR SHOP.

11. PLAY AREA AT THE RECREATION GROUND

**11/054. Review the success of the play area and discuss requests for additional equipment.**

At the Village Partnership Meeting on 25 January 2011, the lack of a baby swing and slide for children in the middle age range was mentioned. The Parish Council felt that the play area is well used and if it can be improved this should be looked into. It would also be a positive step forward if fencing can eventually be installed around the play area.

RESOLVED – THAT THE CLERK WOULD MAKE ENQUIRIES FROM THE ORIGINAL SUPPLIER OF THE PLAY GROUP EQUIPMENT AND REPORT BACK TO THE NEXT MEETING.

12. PERMANENT SITING FOR THE WICI COMPUTER SUITE

**11/055. To discuss where to relocate the WICI Computer Suite for the benefit of the community now that the Isle of Wight council help desk has closed and the Tea Room is soon to open.**

The computer suite originally located at the Help and Information Centre is currently at a temporary location as the room housing the computer suite at the HIC is being turned into a Tea Room. The computer equipment has to remain under the control of the Parish Council and a new home is being sought for it. Training has had to be suspended but it is hoped this will be resumed once the new location is known.

13. VILLAGE PARTNERSHIP

**11/056. To endorse the minutes of the Annual General Meeting of the Village Partnership held on 5 October 2010.** (Minutes emailed to Members with Agenda).

RESOLVED – THAT THE MINUTES OF THE ANNUAL GENERAL MEETING OF THE VILLAGE PARTNERSHIP SHOULD BE ENDORSED BY THE PARISH COUNCIL.

**11/057. To report on the Village Partnership Meeting held on 25 January 2011.**

- Party in the Park for 2011 was discussed. It was agreed to set up a Social Committee to take this forward. First meeting will be held on Tuesday 22<sup>nd</sup> February at the HIC.
- Ways of the Party in the Park becoming self-funding were discussed, such as voluntary contributions from stallholders, buckets for donations and a percentage from amusement providers.
- It is the Wootton Scouts 100 Years Celebration this year. This theme may be incorporated into Party in the Park.
- A Big Tidy Up was agreed to be held at the end of March.

**11/058. To report on the feedback from the meeting regarding the idea for a Street Party for the Diamond Jubilee in 2012.**

A meeting has been arranged at the Community Centre to discuss various issues including whether they want to be involved in the idea for a street party next year.

**11/059. To report on the feedback from the meeting for areas to be set up as a No Cold Calling Zone.**

The idea of No Cold Calling Zones was felt to be a good idea. The Clerk has obtained further information from Trading Standards and is waiting for a list of the areas felt to be most vulnerable together with details of the Neighbourhood Watch Coordinators.

14. COMMITTEES AND MEETINGS.

To report on the following meetings:-

**11/060. IWALC Executive.**

- The recent workshop had been successful regarding cuts in service and how Parish Councils and the Isle of Wight Council could work together. A separate workshop is to be held in the Spring regarding Adult Health Care.
- There is an IWALC meeting on Thursday which may include the issue of rural buses. A suggestion is to be made to see if Southern Vectis can go through the back streets.

**11/061. Society of Local Council Clerks AGM**

The AGM of the SLCC was due to be held on Thursday 17<sup>th</sup> February 2011 at East Cowes Town Hall. This will include looking at the Consultation regarding the Revision & Consolidation of the Accounts & Audit Regulations 2003 (S1 2003 No. 533) as amended. The Clerk is to attend and will report back to the next meeting.

15. CORRESPONDENCE.

For information only.

**11/062. Isle of Wight Chamber of Commerce**

A letter had been received regarding the Isle of Wight Chamber of Commerce, Tourism and Industry (CCTI) entering into a partnership with the IW Council. Tourism Chamber members came together to form the Tourism Development Board (TDB). The Tourism Development Board are asking Parish Councils to look at how they can assist the Local Authority to deliver some non-statutory services in their own area and they are inviting Parish Councils to contact them with any proposals as there may be local businesses who would be prepared to help.

**11/063. Wootton Primary School Banner**

The children at the Primary School had taken photographs showing views from the bridge which had been made up into a large banner. The Clerk had been emailed details of this to see if the Parish council wished to purchase one. Details of this were handed out at the meeting, with the feedback being that this is excellent.

RESOLVED – THAT THE PARISH COUNCIL WOULD ORDER THE BANNER PREPARED FROM PHOTOGRAPHS TAKEN BY THE CHILDREN AT THE PRIMARY SCHOOL.

**11/064. Temporary Event Licence – 29<sup>th</sup> April at the Community Centre.**

An email had been received regarding this temporary event licence (emailed to Members 15.2.11).

On further investigation it was ascertained that this temporary event licence is in connection with the Royal Wedding celebrations. Information provided indicated this will be open to all.

Whilst on the subject of events at the Community Centre, the subject of a Magic/Burlesque Show was mentioned.

16. ACCOUNTS.

**11/065. To consider and approve the accounts for payment**

Members were presented with the accounts for payment.

RESOLVED – THAT THE ACCOUNTS PRESENTED TOTALLING £2,880.60 BE PAID, A COPY OF WHICH FORMS **APPENDIX A** OF THESE MINUTES.

17. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA.

**11/066. Items to be included on the next agenda:-**

- Big Tidy Up (set for 29<sup>th</sup> March) – Reminder of date and request for assistance.

**THE FOLLOWING ITEMS WERE NOT ON THE AGENDA AS THEY CAME UP AFTER THE AGENDA WAS PUBLISHED.**

IN VIEW OF THE CONFIDENTIAL NATURE OF THE BUSINESS TO BE DISCUSSED IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC AND PRESS BE TEMPORARILY EXCLUDED FOR THE FOLLOWING ITEM AND THEY ARE INSTRUCTED TO WITHDRAW – IN ACCORDANCE WITH PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 s1 (2) AND STANDING ORDER NO. 57.

18. VISIT TO PALMERS FARM

**11/067. To consider the proposals put forward by the local landowner and how to take these forward.**

The proposals/ideas put forward by the local landowner were discussed following the visit by a number of members to Palmers Farm. A letter is to be sent to the local landowner requesting further information before taking any of the proposals forward for consideration by the residents.

19. STAFF MATTERS

**11/068. Staff contractual issues.**

The Parish Council considered staff contractual issues.

20. NETWORK CABLING AT THE HIC

**11/069. To consider quotations received for network cabling and installation of electrical sockets at the HIC.**

Two quotations had been received regarding tidying up the network cabling at the Help and Information Centre as well as for installation of electrical sockets.

RESOLVED – THAT THE CONTRACTOR SUPPLYING THE MOST SUITABLE QUOTATION WOULD BE CONTACTED WITH A VIEW TO CARRYING OUT THE WORK AS SOON AS POSSIBLE.

There being no further business to discuss the meeting closed at 8.40 p.m.

Signed.....dated.....