

Wootton Bridge Parish Council

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9 May 2023

TO ALL MEMBERS OF THE PARISH COUNCIL.

You are hereby summoned to attend the ANNUAL meeting of Wootton Bridge Parish Council which will be held on **Tuesday 16 May 2023 at 7pm** in The Old School, New Road, Wootton Bridge.

Liz Kingston
Clerk

An Open Forum will precede the start of the meeting.

AGENDA

1. ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE.
2. ELECTION OF VICE CHAIRMAN FOR THE FORTHCOMING YEAR AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE.
3. APOLOGIES FOR ABSENCE
4. REQUESTS FOR DECLARATIONS OF INTEREST
5. APPOINTMENT OF REPRESENTATIVES TO:
 - a) Wootton Fairway Association.
 - b) Environmental and Sustainability Forum
 - c) Local Access Forum
 - d) Church Close Management Committee
 - e) St Edmunds Church Building Trust
 - f) Any other representatives.
6. MINUTES OF THE MEETING HELD ON 18 APRIL 2023.
7. CLERKS REPORT TO REPORT ON CORRESPONDENCE RECEIVED FROM ISLE OF WIGHT COUNCIL AND OTHERS PRIOR TO THE MEETING FOR DISCUSSION AND DECISIONS TO BE TAKEN INCLUDING THE FOLLOWING MATTERS:-
 - The Parish Council agrees to use the General Power of Competence as the legal requirements have been met.
 - Review and Adopt Parish Council Policies and Procedures.
 - Review and Adopt The Risk Management Plan
 - Review and Adopt The Standing Orders and The Financial Regulations
 - To decide on a Grant Application from Victim Support
 - To decide if the Party in the Park Raffle is to be run for a charity and if so which charity.
 - To decide on whether to join HALC as an associate member.
8. PLANNING APPLICATIONS.
 - i) To comment on the following planning applications:-

23/00549/FUL
Westwood House, Brocks Copse Road, Wootton Bridge PO33 4NP
Proposed subdivision of property to create additional residential unit.

23/00612/FUL

9 Church Road, Wootton Bridge PO33 4PT

Replacement raised roof to form additional living accommodation at 1st floor level; alterations to include roof mounted solar panels on side elevation.

23/00696/HOU

Orchard Court, Woodside Road, Wootton Bridge PO33 4JR

Replacement front porch and conservatory roof

23/00634/FUL

Reynards Boarding Kennels, Palmers Road, Wotton Bridge PO33 4NF

Proposed amended design for garage on plot 1

ii) Urgent planning matters: Any other planning applications received after the agenda was published.
(Please see notice on door and web site after 9 May 2023).

iii) To receive any notices of planning decisions, appeals, Tree Preservation Orders, etc.

9. MONTHLY REPORT FROM THE ISLE OF WIGHT COUNCIL MEMBER

10. ACCOUNTS.

i) To inform members of the date of the internal audit of the 2022/2023 accounts.

ii) To complete the annual governance statement, this forms part of the Annual Return Statement for the year end 31 March 2023.

iii) To receive and approve the 2022/2023 accounts.

iv) To inform members of the date of the external audit for the 2022/2023 accounts.

v) To consider and approve the accounts for payment.

11. MATTERS RAISED BY COUNCILLORS