

Wootton Bridge Parish Council

Wootton Bridge Help and Information Centre

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11 May 2021

TO ALL MEMBERS OF THE PARISH COUNCIL.

You are hereby summoned to attend the ANNUAL meeting of Wootton Bridge Parish Council which will be held on **Tuesday 18 May 2021 at 7pm** in The Old School, New Road, Wootton Bridge.

Liz Kingston
Clerk

An Open Forum will precede the start of the meeting.

AGENDA

1. ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE.
2. ELECTION OF VICE CHAIRMAN FOR THE FORTHCOMING YEAR.
3. APOLOGIES FOR ABSENCE
4. REQUESTS FOR DECLARATIONS OF INTEREST
Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in an item of business on the agenda no later than when the item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on any matter in which you have a pecuniary interest. You must withdraw from the room when the meeting discusses and votes on the matter.
5. APPOINTMENT OF REPRESENTATIVES TO:-
 - a) IWALCs Executive Committee.
 - b) Wootton Fairway Association.
 - c) Arreton Charity Trust.
 - d) Local Access Forum
 - e) Care in the Community (My Life a Full Life)
 - f) Any other representatives.
6. MINUTES OF THE MEETING HELD ON 20 APRIL 2021
7. CLERKS REPORT TO REPORT ON CORRESPONDENCE RECEIVED FROM ISLE OF WIGHT COUNCIL AND OTHERS PRIOR TO THE MEETING FOR DISCUSSION AND DECISIONS TO BE TAKEN INCLUDING THE FOLLOWING MATTERS:-
 - The Parish Council agrees to use the General Power of Competence as the legal requirements have been met.
 - Review Parish Council Policies and Procedures.
 - Review The Risk Management Plan
 - Review The Standing Orders
 - Review The Financial Regulations
 - Advise that Madge Reeves, clerk's assistant, left at the end of March 2021 and that staffing levels need to be reviewed.

- Advise that the current computer system is now obsolete and that options need to be considered.

8. PLANNING APPLICATIONS.

- i) To comment on the following planning applications:-

21/00844/HOU

6 Brannon Way, Wootton Bridge,

Proposed single extension on rear elevation and single storey extension on front elevation (revised scheme)

21/00850/FUL

Palmers Farm, Brocks Copse Road,, Wootton Bridge

Closure of existing access; formation of proposed access

- ii) To receive any notices of planning decisions, appeals, Tree Preservation Orders, etc.

9. MONTHLY REPORT FROM THE ISLE OF WIGHT COUNCIL MEMBER

10. IWALC REPORT

11. ACCOUNTS.

- i) To inform members of the date of the internal audit of the 2020/2021 accounts.
ii) To complete the annual governance statement, this forms part of the Annual Return Statement for the year end 31 March 2021.
iii) To receive and approve the 2020/2021 accounts.
iv) To inform members of the date of the external audit for the 2020/2021 accounts.
v) To consider and approve the accounts for payment.

12. REPORT MATTERS RAISED BY COUNCILLORS

Members of the public, numbers could be restricted to comply with Covid restrictions.