

Wootton Bridge Parish Council



Wootton Bridge Help and Information Centre

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8 May 2012

TO ALL MEMBERS OF THE PARISH COUNCIL.

You are hereby summoned to attend the **ANNUAL** meeting of Wootton Bridge Parish Council which will be held on Tuesday 15 May 2012 at 7.00pm in Wootton Community Primary School, Church Road, Wootton Bridge.

Val Cooper
Clerk

An Open Forum will precede the start of the meeting.

AGENDA.

1. ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE.
2. ELECTION OF VICE CHAIRMAN FOR THE FORTHCOMING YEAR.
3. APOLOGIES FOR ABSENCE.
4. ISLE OF WIGHT HIGHWAYS PFI (Private Finance Initiative)
To receive a presentation from the Highways PFI Team.
5. APPOINTMENT OF REPRESENTATIVES TO:-
 - a) IWALCs Executive Committee.
 - b) Wootton Bridge Village Partnership.
 - c) Wootton Youth Club.
 - d) Wootton Fairway Association.
 - e) Arretton Charity Trust.
 - f) Island Waste Advisory Group.
 - g) Dog Warden Liaison Group.
 - h) Wight in Bloom.
 - i) Any other representatives.
6. MINUTES OF THE MEETING HELD ON 17 APRIL 2012.
7. DECLARATIONS OF INTEREST.
8. MATTERS ARISING.
Progress reports only.
9. PLANNING APPLICATIONS.
 - i) To comment on the following planning applications:-
 - P/00483/12 TCP/30980
7 Rectory Drive, Wootton Bridge
Demolition of garage; single storey side extension to form dining room and porch.

 - P/00535/12 TCP/01539/B
34 Station Road, Wootton Bridge
Demolition of porch; two storey side extension to provide replacement porch with shower room over.

Continued

- ii) Urgent planning matters: Any other planning applications received after the agenda was published.
(Please see notice board and web site after 11 May 2012 for details).
 - iii) To receive any notices of planning decisions, appeals, Tree Preservation Orders. etc.
10. PARISH COUNCILLOR AREAS OF RESPONSIBILITY
To review the effectiveness of Parish Councillor 'areas of responsibility' and to agree any changes.
 11. YOUNG PEOPLE'S REQUIRMENTS IN THE VILLAGE.
 - i. Progress in taking on the old school building.
 - ii. Any other youth matters.
 12. MONTHLY REPORT OF ISLE OF WIGHT COUNCIL ISSUES AFFECTING THE VILLAGE
To receive the monthly report by the Local Member.
 13. COMMUNITY BUS SERVICE
 - i. To discuss the request for payment received from the Isle of Wight Community Bus Partnership.
 - ii. To consider whether to progress the suggestion for a Saturday service.
 14. QUEEN'S DIAMOND JUBILEE – 5 JUNE 2012.
 - i. To inform members of the progress regarding the arrangements for the Tea Party for the Queen's Diamond Jubilee on
 - ii. Tree Warden to report on which tree to purchase for planting for the Queen's Diamond Jubilee.
 15. PARTY IN THE PARK. – 21 JULY 2012.
To inform members of the progress of this year's Party in the Park arrangements.
 16. WOOTTON STATION
To report on the date of the official opening of Wootton Station and the public open evening set for 13th June 2012.
 17. HIGHWAYS MATTERS.
 - i. Footways – to consider volume of traffic using Footways as a "rat run".
 - ii. Any other Highway issues.
 18. PARISH COUNCIL INSURANCE
To consider whether the level of cover for Officials Indemnity Insurance is sufficient.
 19. MODEL PUBLICATION SCHEME ANNUAL REVIEW.
To reaffirm the adoption of the Model Publication Scheme (originally adopted by the Parish Council in November 2008).
 20. COMMITTEES AND MEETINGS.
To report on the following meetings:-
 - a) IWALC Executive.
 - b) Any other meetings.
 21. CORRESPONDENCE.
For information only.
 22. ACCOUNTS.
 - i) To inform members of the date of the internal audit of the 2011/2012 accounts.
 - ii) To receive and approve the 2011/2012 accounts.
 - iii) To complete the annual governance statement which forms part of the Annual Return Statement for the year end 31 March 2012.
 - iv) To inform members of the date of the external audit for the 2011/2012 accounts.
 - v) To consider and approve the accounts for payment.
 23. DATE OF JUNE 2012 MEETING
To remind members of the change of date for the June Parish Council Meeting.
 24. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA.