

MINUTES OF THE ANNUAL MEETING OF WOOTTON BRIDGE PARISH COUNCIL HELD ON TUESDAY 16 JUNE 2009 AT 7.00PM IN WOOTTON COMMUNITY PRIMARY SCHOOL, CHURCH ROAD, WOOTTON BRIDGE.

Present : Ken Morris Chairman
Steve Porter Vice Chairman
Councillors Barry Abraham Brian Ballard Dick Doran Miss Sarah Fulford Barrie Hailstone
Peter Mundell Roy Murphy Steve Porter

Also present: 14 Members of the public
1 Members of the Press
Mrs Lynda Smith Parish Clerk

The Chairman welcomed the new councillors to the meeting and congratulated Councillor Barry Abraham on his re-election to the Isle of Wight Council.

Open Forum.

- *There were no matters raised during the Open Forum.*

1. TO RECEIVE THE DECLARATIONS OF ACCEPTANCE OF OFFICE OF THE NEWLY APPOINTED PARISH COUNCILLORS.

09/137. The declarations of acceptance of office of the nine newly appointed Parish Councillors were signed and received by the Clerk.

2. APOLOGIES FOR ABSENCE.

09/138. There were no apologies for absence.

3. ELECTION OF CHAIRMAN FOR THE FORTHCOMING YEAR AND TO RECEIVE THE DECLARATION OF ACCEPTANCE OF OFFICE.

09/139. Nominations were invited for the election of Chairman for the forthcoming year. Given that nearly half the Parish Councillors are new it was suggested that in the interest of continuity the Chairman should be re-elected to serve for the forthcoming year.

RESOLVED – THAT COUNCILLOR KEN MORRIS IS ELECTED TO SERVE AS PARISH COUNCIL CHAIRMAN FOR THE FORTHCOMING YEAR.

Councillor K Morris duly signed the Declaration of Acceptance of Office.

4. ELECTION OF VICE CHAIRMAN FOR THE FORTHCOMING YEAR.

09/140. Nominations were invited for the election of Vice Chairman for the forthcoming year.

RESOLVED – THAT COUNCILLOR STEVE PORTER IS ELECTED TO SERVE AS VICE CHAIRMAN FOR THE FORTHCOMING YEAR.

5. APPOINTMENT OF REPRESENTATIVES TO:-

09/141. Isle of Wight Association of Local Councils Executive Committee.

RESOLVED – THAT COUNCILLOR B BALLARD IS ELECTED TO SERVE AS REPRESENTATIVE ON THE IWALC.

- THAT COUNCILLOR MISS S FULFORD IS ELECTED TO SERVE AS DEPUTY REPRESENTATIVE ON IWALC.

09/142. Wootton Bridge Village Partnership.

RESOLVED – THAT COUNCILLORS K MORRIS AND D DORAN ARE ELECTED TO SERVE AS REPRESENTATIVES ON THE WOOTTON BRIDGE VILLAGE PARTNERSHIP.

09/143. IW Police Liaison Committee.

RESOLVED – THAT COUNCILLOR R MURPHY IS ELECTED TO SERVE AS REPRESENTATIVE ON THE IW POLICE LIAISON COMMITTEE.

09/144. Wootton Youth Club.

RESOLVED – THAT COUNCILLOR R ASHLEY IS ELECTED TO SERVE ON THE WOOTTON YOUTH CLUB MANAGEMENT COMMITTEE.

09/145. Wootton Fairway Association.

RESOLVED – THAT COUNCILLOR B BALLARD IS ELECTED TO SERVE AS REPRESENTATIVE ON THE WOOTTON FAIRWAYS ASSOCIATION.

09/146. Arreton Charity Trust.

Members were reminded that the Arreton Charity Trust usually meets once a year in December. The Trust administers very small bequests left to the Ancient Parish of Arreton which includes Wootton Bridge.

RESOLVED – THAT COUNCILLOR P MUNDELL IS ELECTED TO SERVE AS REPRESENTATIVE ON THE ARRETON CHARITY TRUST.

09/147. Island Waste Advisory Group.

RESOLVED – THAT COUNCILLOR R MURPHY IS ELECTED TO SERVE AS REPRESENTATIVE ON THE ISLAND WASTE ADVISORY GROUP.

09/148. Dog Warden Liaison Group.

RESOLVED – THAT COUNCILLOR B HAILSTONE IS ELECTED TO SERVE AS REPRESENTATIVE ON THE DOG WARDEN LIAISON GROUP.

09/149. Wootton Bridge Sports and Fitness Association.

RESOLVED – THAT COUNCILLOR K MORRIS IS ELECTED TO SERVE AS REPRESENTATIVE ON THE WOOTTON BRIDGE SPORTS AND FITNESS ASSOCIATION.

6. CO-OPTION OF A PARISH COUNCILLOR.

To co-opt one Parish Councillor onto the Parish Council to fill the vacancy.

09/150. Members were informed that the casual vacancy has been advertised in the IW County Press, on the web site and on the Parish Council notice boards, in accordance with the Parish Council's co-option procedure. One application has been received, copies of which were supplied to members.

RESOLVED – THAT ROB ASHLEY BE CO-OPTED TO SERVE AS A PARISH COUNCILLOR ON THE PARISH COUNCIL.

7. DECLARATION OF ACCEPTANCE OF OFFICE.

To receive the declaration of acceptance of office of the newly co-opted Parish Councillor.

09/151. Rob Ashley duly signed the declaration of acceptance of office.

8. MINUTES.

09/152. RESOLVED – THAT THE MINUTES OF THE MEETING HELD ON 19 MAY 2009 BE APPROVED AS A CORRECT RECORD AND SIGNED BY THE CHAIRMAN.

9. DECLARATIONS OF INTEREST.

09/153. Councillor D Doran – prejudicial interest - planning application:-
P/00709/09 A/02381/A

1 x illuminated fascia sign, 1 x illuminated projecting sign, 1 x illuminated totem sign, 1 x non-illuminated exit sign, 1 x non-illuminated welcome sign and window vinyls
Tesco, land at junction of High Street and Rectory Drive.

Additional agenda item:-

9A. MATTERS ARISING.

Progress reports only.

09/154. Pump Lane. (Item 8)

Concern was expressed that there has been vehicle movement across the grass and the bollards need installing as a matter of urgency. It was suggested that a notice be erected stating no unauthorised parking. It was agreed to put some words together to this effect.

At this point the Chairman asked for thanks to PGL to be recorded in respect of the help they gave with the Pump Lane improvement works.

09/155. Waterside. (Open Forum).

It was pointed out that there are a number of outstanding issues at this location. It was agreed that this matter be taken under the Planning agenda item.

10. PARISH COUNCILLOR AREAS OF RESPONSIBILITY.

To agree each councillor's area of responsibility.

09/156. RESOLVED – THAT AREAS OF RESPONSIBILITY FOR PARISH COUNCILLORS ARE AGREED AS FOLLOWS:-

- | | |
|-----------------------------|------------------|
| • HIGHWAYS/TRANSPORT | ROY MURPHY |
| • IT AND COMMUNICATIONS | DICK DORAN |
| • HUMAN RESOURCES | KEN MORRIS |
| • PLANNING | BARRY ABRAHAM |
| • ENVIRONMENT/ECO | BARRIE HAILSTONE |
| • GOVERNANCE/FINANCE | BRIAN BALLARD |
| • PROPERTY/RISKS | STEVE PORTER |
| • STANDARDS/CODE OF CONDUCT | SARAH FULFORD |
| • PROJECTS/DEVELOPMENT | ROB ASHLEY |
| • POLICY | PETER MUNDELL |

11. PLANNING.

i) To consider the following planning applications:-

09/157. P/00593/09 TCP/28080/G

Proposed detached boat store

Land to rear of Courtlands, Woodside Road

A site meeting was held with the applicant and the Planning Officer on 3 June 2009 to obtain more information on this proposal. Reporting on the meeting it was stated that the proposal was out of sight and would cause no problem. The IW Council Tree Officer will be commenting on this application.

RESOLVED – THAT THE PARISH COUNCIL RAISES NO OBJECTIONS TO APPLICATION P/00593/09 TCP/28080/G.

09/158. P/00687/09 TCP/21699/E

Ground & 1st floor extensions to form 29 bedrooms, 2 lounges & ancillary accommodation
Woodside Hall Nursing Home.

Public comments included:-

- *The applicant advised that the proposed extensions will result in a property which is still small for a modern nursing home. The property needs upgrading. It is surrounded by trees and the community should benefit, also from the road improvements. It should provide extra employment and business for local traders. The total number of beds will be about 41. There has been consultation with Woodside Residents Association.*
- *Peter Foister of Woodside Residents Association said talks had been very constructive and the only area of any concern was the road, due to the associated additional traffic. In this connection WRA has suggested a planning condition to upgrade the road.*
- *Concern was voiced over the size of the extension but there is a need to encourage business in village. The width of the road is not adequate.*

During ensuing discussion it was remarked that this application has been handled in a model way particularly regarding the local consultation. It was suggested that the application be supported subject to a condition on the road. The additional business related benefits were welcomed.

RESOLVED – THAT THE PARISH COUNCIL FULLY SUPPORTS APPLICATION P/00687/09 TCP/21699/E BUT REQUESTS THAT A CONDITION BE INCLUDED REGARDING UPGRADING OF THE ROAD.

Councillor D Doran declared a prejudicial interest in the following application and accordingly did not vote on the matter.

09/159. P/00709/09 A/02381/A

1 x illuminated fascia sign, 1 x illuminated projecting sign, 1 x illuminated totem sign, 1 x non-illuminated exit sign, 1 x non-illuminated welcome sign and window vinyls

Tesco, land at junction of High Street and Rectory Drive.

It was mentioned that there have already been objections from residents and businesses regarding the signage which is bigger than other local businesses are in a position to provide for themselves. It was stated that there has been no recent dialogue from Tesco and that channels of communication need to be re-opened so that we can live together.

It was then commented that the proposed signs are distracting and out of keeping. Also when the vacated premises are re-occupied by another business it will result in more signs.

Members were reminded of the guidance in the VDS which states unnecessary signs and clutter should be resisted and companies made aware of their duty to respect the heritage of the village.

It was advised that a whole revised plan for the site is required to enable the entire scheme to be assessed properly.

RESOLVED – THAT THE FOLLOWING COMMENT BE LODGED WITH THE PLANNING DEPARTMENT WITH RESPECT TO APPLICATION P/00709/09 A/02381/A:-

THE PARISH COUNCIL IS OF THE OPINION THAT THE SIGNS ARE DISTRACTING AND OUT OF KEEPING WITH THE CHARACTER OF THE VILLAGE. HOWEVER, MEMBERS REGISTER THEIR STRONG OBJECTIONS TO THIS APPLICATION ON THE BASIS THAT, BEARING IN MIND THE RECENT APPLICATION FOR THE INSTALLATION OF A CANOPY & SERVICE YARD GATES, A WHOLE PLAN IS NEEDED FOR THIS SITE, TAKING IN ALL THE PROPOSALS SO THAT IT CAN BE PROPERLY ASSESSED.

09/160. P/00731/09 TCP/16250/J

Conversion of roofspace to provide additional living accommodation to include installation of rooflights; retention of light tunnels

Rear of Epirus, New Road fronting Red Road.

Members were reminded that in April 2008 they raised no objections to this application on condition that no dormer windows were installed at any time in the future. The application was subsequently given approval.

Public comments included:-

- *When roof lights were put in another property the owners were told it was a fire hazard.*

Discussion ensued when extreme concern was expressed that the roof space has been divided into three rooms, and this is the very reason the Parish Council raised objections in the first place. There is a need to make a stand on what is a back door way of obtaining accommodation in the roofspace and the next step could be an application for dormers.

The Parish Council raised concerns in April 2008 that no dormer windows are installed in this roof at any time in the future - to prevent the use of the roof space as accommodation. Members are of the firm view that this application constitutes the same principle and therefore objections should be made. Concerns are also raised over potential fire safety issues associated with the proposal.

RESOLVED – THAT THE FOLLOWING COMMENT BE LODGED WITH THE PLANNING DEPARTMENT WITH RESPECT TO APPLICATION P/00731/09 TCP/16250/J:-

THE PARISH COUNCIL RAISED CONCERNS IN APRIL 2008 THAT NO DORMER WINDOWS ARE INSTALLED IN THIS ROOF AT ANY TIME IN THE FUTURE - TO PREVENT THE USE OF THE ROOF SPACE AS ACCOMMODATION. MEMBERS ARE OF THE FIRM VIEW THAT THIS APPLICATION CONSTITUTES THE SAME PRINCIPLE AND THEREFORE OBJECTIONS ARE REGISTERED. CONCERNS ARE ALSO RAISED OVER POTENTIAL FIRE SAFETY ISSUES ASSOCIATED WITH THE PROPOSAL.

Urgent planning matters: Any other planning applications received after the agenda was published.

09/161. P/00469/09 TCP/06579/D

Demolition of car port; chalet bungalow (revised scheme) (revised site area) (readvertised application)

Land adjacent 92 Palmers Road.

The revision is in respect of the revised site area.

Public comments included:-

- *The first application was refused and the copse cutting was prevented by locals. Land ownership issues were raised.*
- *There is no change and the concerns raised are the same as last time.*

RESOLVED - THAT THE PARISH COUNCIL RAISES OBJECTIONS TO APPLICATION P/00469/09 TCP/06579/D ON THE FOLLOWING GROUNDS:-

1. THE PROPOSAL WOULD BE OUT OF KEEPING AND WOULD DETRACT FROM THE RURAL CHARACTER OF THIS AREA. SERIOUS CONCERNS ARE RAISED OVER THE LOSS OF THE BOUNDARY TREES AND HEDGEROW. THE HEDGEROW IS OF LOCAL INTEREST AND VALUE, GIVEN THAT IT FORMS THE REMAINS OF A FIELD BOUNDARY. FURTHERMORE IT PROVIDES COVER FOR A VARIETY OF BIRDS, A CORRIDOR FOR RED SQUIRRELS AND THERE IS TALK THAT THE FIELD MAPLES MAY SUPPORT A SPECIES OF MICRO MOTH. FURTHERMORE THIS PIECE OF WOODLAND PROVIDES A SEMI RURAL APPROACH TO WOOTTON AT THIS POINT AND ITS REMOVAL WOULD URBANISE THE VILLAGE FRINGES.

2.. THE WOOTTON BRIDGE VILLAGE DESIGN STATEMENT RECOMMENDS THAT 'THE UNRIVALLED COUNTRYSIDE SHOULD BE CONSERVED IF THE RURAL CHARACTER OF THE VILLAGE IS NOT TO BE FURTHER DAMAGED' AND 'NEW BUILDING SHOULD STRICTLY RESPECT THE INHERENT SCALE OF THE SETTING'.

To receive any notices of planning decisions, appeals, Tree Preservation Orders. etc.

09/162. Decisions.

Members were informed of the decisions received for Wootton Bridge since the last meeting.

P/00480/09 TCP29055/A	Approved
P/00536/09 TCP/26084/B	Approved
P/00369/09 TCP/28703/B	Approved
P/004198/09 LBC/00922/J	Listed Building consent approved
P/00417/09 TCPL/00922/K	Approved
P/00399/09 TCP/29551	Refused

09/163. Lloyds Bank.

With regard to the former Lloyds Bank building at 33 High Street the conditions were read out. It was asked what would happen if the building was condemned. It was replied that if it falls down it would have to rebuilt. It is an offence to let it fall down.

09/164. Appeal decision.

Proposed chalet bungalow, Palmers Farm.

The appeal was dismissed.

09/165. Ash Farm, Woodside. To consider what will happen next in terms of enforcement now that the appeal for the siting of the four mobile homes has been dismissed.

The appeal in respect of the siting of the four mobile homes at this location has been dismissed.

It was agreed to raise this matter at the meeting to be arranged with the Enforcement Officer. Waterside House will also be raised at the meeting as the public would like to see what the enforcement notice for this site includes.

09/166. Notice of Submission of the Island Plan Core Strategy Development Plan Document.

Members were informed that the above document is now available for inspection.

12. CAR PARKING ACROSS THE SLIPWAY IN MILL SQUARE.

To inform members of the response received from IW Council further to concerns raised over car parking blocking the slipway in Mill Square.

09/167. This matter has been taken up by the local member and a response has been received from the Director of Environment and Neighbourhoods stating that unfortunately there is nothing that can be done at this stage. As this area is not in the Traffic Regulation Order it is not enforceable. Public slipways located within Council car parks are enforced under the Parking Places Order, however "on-street" slipways are not covered by this and there are therefore no powers available to deal with this problem.

The long term solution would be to add all on-street slipways to the traffic regulation order and the Highways Engineer will be asked to consider this possibility. However if it was decided to proceed it would be several months before it could be implemented.

In the short term, unless the parking practices are considered to be dangerous, in which case the police would intervene, there is very little that can be done.

During ensuing discussion it was stated that a dinghy and trailer are constantly blocking the public slipway and that this needs to be covered by a parking order as soon as possible.

At this point it was mentioned that signs for Brannon Way car park are still needed on the High Street.

RESOLVED – THAT AS A MATTER OF URGENCY THE PARISH COUNCIL, THROUGH THE LOCAL MEMBER, LOBBY FOR A TRAFFIC REGULATION ORDER FOR THE ENTRANCE TO THE PUBLIC SLIPWAY IN MILL SQUARE AND THAT IN THE INTERIM THE IW COUNCIL BE REQUESTED TO PAINT A WHITE LINE AT THE TOP OF THE SLIPWAY TO ALLEVIATE THE PROBLEM OF VEHICLES BLOCKING THE ACCESS.

13. VILLAGE PARTNERSHIP/REGENERATION - PROGRESS REPORTS.

09/168. Wootton Bridge Plan.

The feedback from the consultation day has now been collated and converted into prose form. The presentation for the next stage of the consultation has been prepared ready for Party in the Park on 4 July 2009 and this includes the comments submitted from the Youth Club and the Primary School. Once the Party in the Park update has been completed and any further comments incorporated, the draft plans will be prepared. With regard to the Village Design Statement section of the Plan, it is not anticipated that there will be any major changes but the layout and format of the VDS will be updated and improved. The feedback received so far will be emailed to members.

09/169. Proposed new play equipment – Wootton Recreation Ground.

Further to advice received from the Sports Unit the Clerk has received confirmation from the Planning Officer that planning consent is not required for the proposed new play area at the recreation ground. Accordingly, the planning application submitted will be pursued no further. A revised Action Plan is awaited from the Sports Unit and the latest situation with the Project Team is that they must finalise the equipment to be provided. The contract will be awarded by the end of September, for work to be completed by 31 March 2010.

The Clerk has submitted an 'Empowerment Expression of Interest' form with regard to the project management of the play area being undertaken as a partnership project with the IW Council.

09/170. Public open space at Creek Gardens.

Peter Foister met with Creek Gardens Residents Association representative Brian Forsdyke to talk about the public open space at Creek Gardens. Improvements suggested include seats and picnic tables and these suggestions will be put to the Residents Association for consideration. They will continue to maintain the site. Councillor B Ballard will attend any future site meetings.

09/171. Wootton Bridge Sports and Fitness Association.

Registration in respect of the company limited by guarantee has been received. Discussions have been held with the headteacher of the Primary School who is pleased to have the link with football. This is crucial to the development plan and will increase the weight of the grant application, augmented by support which is now forthcoming from Wakes FC. The position of where the services will come from is being explored. Steve Harwood and Steve Porter have agreed to be named patrons.

The WBSFA is currently working on the Community Asset Transfer regarding the land on which the building will sit along with the access road, in order to obtain a 125 year lease from the IW Council. The Stage 1 grant bid has been submitted to Sport England, the result of which will be known by 31 July. The next six months is critical but once one grant is received it will attract others such as from the FA, RFU and ECB.

09/172. Party in the Park.

Arrangements for Party in the Park are now in the final stages. The stewards briefing session will be held at 11.00am on the morning of the Party. There are still some insurance issues which need to be addressed, in particular insurance for the marquee the entire cost of which the Parish Council is meeting this year.

09/173. Village Square.

Members were informed that £200 has been secured from the In Bloom fund to meet the costs of shrubs in the central area of the car park. It is hoped that the funding will extend to supplying some turfs or grass seed for the area directly beneath the wall next to the Parish Council office which will tidy this small section of land up. This final part of the Village Square project is being carried out jointly with the IW Council.

14. COMMITTEES AND MEETINGS.

To report on the following meetings:-

09/174. IWALC Executive.

Members were provided with copies of the report from the outgoing IWALC Parish Council representative. Members were then reminded that the AGM of IWALC is due to be held this Friday 19 June 2009 starting at 7.00pm in the Council Chamber.

Any other meetings.

09/175. IW Council Planning meeting in respect of Mawneys.

Further to representations made by the Parish Council with regard to the Mawneys planning application at the Planning Meeting, it was reported that the Committee had only considered the matters raised by the Planning Appeal Inspector. The application was subsequently approved.

09/176. Police observer bus.

The Police Observer Bus was recommended to everyone as a really valuable informative experience and is helping to build bridges between the Police and the community.

15. CORRESPONDENCE.

For information only.

09/177. Wootton Bridge Methodist Church.

Members were informed of a thank you letter received from the Methodist Church further to the Parish Council's letter of support in connection with the grant bid for proposed improvements to the Church.

09/178. Ethical Standards Committee.

Feedback to the consultation on the Independent Members of the Ethical Standards Committee providing feedback, it is concluded that the Independent Members will continue their visits as observers and, if so requested by the Parish Council concerned, will provide feedback on an informal basis.

09/179. Resident of Packsfield.

Email received expressing concern over the anomaly which results in their home being part of the Havenstreet Parish boundary. The desire to live within the Wootton Parish boundary was expressed.

09/180. Woodside Residents Association.

Minutes of the AGM received, made available for members' perusal.

09/181. Peter Mortlock.

Thank you letter from Annette Mortlock in connection with the Peter Mortlock memorial plaque in the Village Square.

09/182. Wootton Creek Fairway Association.

Minutes available at the HIC.

16. ACCOUNTS.

09/183. To report on the internal audit of the 2008/2009 accounts.

The internal audit was carried out on 30 May 2009 and no matters arose which gave cause for concern. The accounts were duly signed off by the internal auditor on 3 June 2009.

09/184. To receive and approve the 2008/2009 accounts.

Members had been provided in advance with copies of the 2008/2009 financial year accounts and the annual return.

RESOLVED – THAT THE 2008/2009 STATEMENT OF ACCOUNTS BE APPROVED AND SIGNED BY THE CHAIRMAN AND CLERK. A COPY FORMS **APPENDIX A** OF THESE MINUTES.

09/185. To complete the annual governance statement which forms part of the Annual Return.

Members, having been provided in advance with copies of the annual governance statement, completed the questions which form part of the annual return.

RESOLVED – THAT THE ANNUAL GOVERNANCE STATEMENT IN RESPECT OF THE AUDIT COMMISSION ANNUAL RETURN FOR YEAR END 31 MARCH 2009 BE APPROVED AND SIGNED BY THE CHAIRMAN AND CLERK. A COPY FORMS **APPENDIX B** OF THESE MINUTES.

09/186. To inform members of the date of the annual external audit.

The external audit of accounts has been set for 3 August 2009. Those present were informed that the audit of accounts inspection period runs from 6-31 July 2009.

09/187. To approve the changes to the Parish Council's bank mandate in respect of the Parish Council signatories.

RESOLVED – THAT THE PARISH COUNCIL APPROVES THE CHANGE IN BANK ACCOUNT SIGNATORIES TO INCLUDE ALL TEN PARISH COUNCILLORS, EFFECTIVE FROM THE DATE OF THIS MEETING.

- THAT THE CLERK BE INSTRUCTED TO ARRANGE THE NECESSARY MANDATE FORMS.

09/188. To consider and approve the accounts for payment.

Members were presented with the accounts for payment.

RESOLVED – THAT THE ACCOUNTS FOR PAYMENT TOTALLING £3,383.33, A COPY OF WHICH FORMS **APPENDIX C** OF THESE MINUTES, BE PAID.

09/189. Other financial matters – progress reports.

- Electricity bill.

The electricity contract has now been re negotiated at considerably reduced prices from September this year. A donation was also received from the IW Council to offset the cost of the last winter quarter.

- CCTV.

Further to the vandalism at the toilets, the cost of the CCTV download has now been secured back from the perpetrator through the Policing process. It was commented that this matter had been handled well by our Beat Officer.

- Parish Council insurance.

The Clerk has been reviewing the Parish Council's insurance policy and has obtained a very competitive 3 year fixed quote for another Parish Council insurance scheme. It was suggested that this matter be placed on the next agenda for consideration.

17. TO RECEIVE ANY ITEMS FOR INCLUSION ON THE NEXT AGENDA.

09/190. Matters to be included on the next agenda:-

- The Bridge improvements/ pedestrian crossing by The Sloop. (It was suggested the highways engineer attend an informal meeting to update the Parish Council on progress).

General issues raised included: the broken Minghella sign; the 20mph speed limit signs outside the school - it was replied that the posts for the signs were now up; the IW Festival and the organisers had done an excellent job - it was agreed to write a letter to the organisers to this effect.

At this point Members were informed of the sad death of Maureen Stolworthy. Maureen had previously been a long standing IW Councillor for Wootton and had served the village well for many years. It was agreed to write a letter of condolence to Maureen's daughter.

There being no further business to discuss the meeting closed at 8.38pm.

Signed.....dated.....